

Notice of Children's Services Overview and Scrutiny Committee



Date: Tuesday, 1 December 2020 at 6.00 pm

Venue: Virtual Meeting – Via Teams

Membership:

Chairman:

Cllr R Burton

Vice Chairman:

Cllr L Lewis

Cllr E Coope

Cllr B Dunlop

Cllr N C Geary

Cllr J Kelly

Cllr S Moore

Cllr L Northover

Cllr S Phillips

Cllr Dr F Rice

Cllr R Rocca

Parent Governor Co-opted Representatives

Peter Martin

Academy Parent Governor Co-opted Representatives

Emma Hall and Simon Welch

Diocesan Co-Opted Representatives

Mark Saxby

Youth Parliament Representatives

Nathan Collins, Sarah Lockard, Adaya Brandon and Georgia Grogan

All Members of the Children's Services Overview and Scrutiny Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=4278>

If you would like any further information on the items to be considered at the meeting please contact: email louise.smith@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

23 November 2020



Available online and
on the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(susan.zeiss@bcpcouncil.gov.uk)

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Councillors.

2. Substitute Members

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

4. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Meeting held on 22 September 2020.

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4a. Action Sheet

To note and comment on the attached action sheet which tracks decisions, actions and recommendations from previous meetings.

15 - 20

5. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution, which is available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of a public question is 4 clear working days before the meeting.

The deadline for the submission of a public statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

6. Item requested by a member of public for scrutiny

A request for scrutiny of the SEND Services in the BCP area has been made by a member of public. In line with the Constitution, this item is listed

21 - 30

for consideration by the Committee regarding whether to commission further scrutiny work in this area.

Attached to the agenda to aid the Committee in consideration of this item are the original letter requesting scrutiny and a briefing note on SEND improvement work provided by Children's Services.

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| 7. First-Time Entrants to Youth Justice | 31 - 36 |
| <p>This report summarises the latest local information on rates of young people entering the youth justice system. The reduction that had been seen in the previous two years has continued and further steps are being taken to divert young people from the justice system.</p> | |
| 8. The Determination of Admission Arrangements 2022/23 for Maintained Mainstream Schools | 37 - 54 |
| <p>In line with the requirements of the School Admissions Code 2014 and associated legislation, BCP Council is statutorily required to determine its admission arrangements annually. This report requests Cabinet to determine the 2022/23 admission arrangements for its maintained community and voluntary controlled schools. The arrangements remain unchanged from the previous academic year.</p> | |
| 9. Children's Services response to Covid- 19 | 55 - 60 |
| <p>This report provides an update summarising Children's Services response to the Covid-19 pandemic, and to provide assurance as to how we will continue to work with partners to meet the needs of children, young people and their families during the course of the pandemic.</p> | |
| 10. Forward Plan | 61 - 68 |
| <p>To consider and agree the Committee's Forward Plan.</p> | |
| 11. Dates of Future Meetings | |
| <p>To note the dates of future Children's Services Overview and Scrutiny Committees as follows:</p> <ul style="list-style-type: none">• 26 January 2021• 24 February 2021 (*Please note this is an additional meeting and will be held on a Wednesday)• 23 March 2021 <p>All meetings will commence at 6pm and venues to be confirmed.</p> | |

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

Minutes of the Meeting held on 22 September 2020 at 6.00 pm

Present:-

Cllr R Burton – Chairman
Cllr L Lewis – Vice-Chairman

Present: Cllr E Coope, Cllr N C Geary, Cllr J Kelly, Cllr L Northover,
Cllr S Phillips, Cllr M White, Cllr L-J Evans, Cllr B Dunlop and
Cllr C Matthews

Co-opted Members: Ms E Hall, Academy Parent Governor
Mr P Martin, Parent Governor
Mr M Saxby, Diocesan Representative
A Brandon, N Collins and S Lockard, Members of Youth Parliament

96. Apologies

Apologies were received from Councillor Maidment and Georgia Grogan.

97. Substitute Members

Councillor Matthews was substituting for Councillor Maidment.

98. Declarations of Interests

Councillor Matthews declared an interest in the CAMHS Transformation Update as a Governor of Dorset NHS Foundation Trust.

Councillor Evans declared an interested in CAMHS as a local GP who often referred to the service.

99. Confirmation of Minutes

RESOLVED that the Minutes of the Children's Services Overview and Scrutiny Committee held on 28 July 2020, having been previously circulated, be signed by the Chairman and confirmed as a correct record, subject to the following clarification:

- In relation to Agenda Item 92, clarification was sought regarding whether the discussions and request for a future report was in relation to protected characteristics, as detailed in the Equalities Act, or protective characteristics. (Added to the Action Sheet).

There was some Member discussion and clarification over requests for reports and updates regarding Children in Care numbers, pupils currently not in education and confirmation of how their Pupil Premium was being spent and the Committee was advised that those report requests could be found within the Action Sheet appended to the Minutes.

100. Action Sheet

In response to a query regarding the Members of Youth Parliaments' budget requested by Committee at the last meeting, it was advised that a budget had been approved for £500 per annum for the next two years pro rata for the first.

101. Public Issues

None received.

102. Forward Plan

The Chairman highlighted the work that had been undertaken on the Forward Plan and noted that the Harmonisation report, which was initially requested for November, would now be considered later in the Municipal Year, to enable a more substantive report to be brought to Committee. **(Added to the Forward Plan).**

A Member of the Youth Parliament (MYP) requested that an overview of their work could be included on the Forward Plan for the March meeting. **(Added to Forward Plan).**

The Chairman confirmed that he would liaise with the MYPs regarding their possible input on the Mental Health item which was detailed for the January meeting. **(Added to the Action Sheet)**

The Chairman highlighted that the Licensing Committee had been in contact regarding the delivery of Child Sexual Exploitation and human trafficking awareness training to drivers in relation to the draft Hackney Carriage and Private Hire Policy and requested the Committee feedback their views via email to him. The Committee discussed exactly what was being requested and there was acknowledgment that this training had been in place for the predecessor authorities. It was clarified that the purpose of the request was to assist with the harmonisation of previous policies to a BCP Council policy. **(Added to the Action Sheet).**

103. CAMHS Transformation Update Report

The Principal Programme Lead Mental Health from the NSH Dorset Clinical Commissioning Group (CCG), presented a report together with PowerPoint presentation, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

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The purpose of this report was to provide information to the Children's Services Overview and Scrutiny Committee about the progress of transformation in children and young people's mental health care, including waiting times and mental health in schools.

The Committee discussed the Report and presentation and comments were made, including:

- Clarity was provided that the report should include reference to Christchurch, as the Transformation Programme covered the whole BCP conurbation
- A Committee Member welcomed the plan to increase CAMHS provision to include 16-25 year olds and in response to a query regarding funding this provision, the Committee was advised that work was being undertaken with Adult Mental Health Teams to consider the best way forward to provide this service including funding considerations
- An MYP advised that their campaign included work around mental health and feedback from young people was always surrounding the long waiting times and frequent changes in case handlers, so it was really positive to see the report detailed a plan to reduce waiting times significantly and the Committee was reassured that there was discussions regarding detailed handovers of cases and ensuring children and young people had greater continuity and stability from the Service
- The Kooth online platform was highlighted and it was enquired how this was publicised, as it was felt that many young people were not aware of it. The Principal Lead advised she would feedback this to the Kooth team to consider how it could better promote this service **(Added to the Action Sheet)**
- In response to a query about the schools which were listed as being involved with the mental health teams, the Committee was advised that those schools had signed up to the pilot and more work was needed on the model and funding sourced to enable the aspiration and plan to upscale to include all schools within BCP
- In response to a query regarding what model the CAMHS team was currently using, the Committee was advised that work was being undertaken on development of the children and young people's mental health strategy using the i-THRIVE strategy, which would move away from the previous tier system model. It was hoped this strategy would ensure the service provided the right level of support, at the right time and in the right place.
- A Committee Member highlighted the importance of ensuring children and young people with low level mental health issues received adequate support at that time, to ensure their mental health did not deteriorate further, which would then increase the level of support they would require
- The Committee was advised that the Gateway service would address current wait and treatment times, and in other areas where it had been introduced, the wait time had been reduced to zero with

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increased access to the service and treatment. The Committee was advised that the Gateway offer would pick up a child or young person on the day they were referred or self-referred and would enable access to services, including intensive treatment, straight away. If there was any short wait, then the gateway service would be in contact and actively working with the young person from the point of referral

- Committee Members requested a detailed report on all the improvements, including data, trends and comparisons to demonstrate the hoped improvements come to the Committee in six months. **(Added to Forward Plan)**
- In response to a query regarding how children who lived or were educated out of the County could access CAMHS, the Committee was reassured that they would have access to services within their localities, as well as access to Dorset CAMHS if needed
- A Committee Member welcomed the Report and felt that increased mental health training at an induction level within the school environment would be a positive addition to the planned transformation
- A Committee Member requested CAMHS contact and work with 'We Are With You', which was a Bournemouth organisation that helped young adults with drugs and alcohol issues **(Added to the Action Plan)**
- A Committee Member requested feedback on the budget which had been secured by the predecessor authority, Bournemouth Borough Council, for cared for children to have the opportunity to go to university **(Added to the Action Plan)**
- The Portfolio Holder for Children's Services advised that she welcomed the transformation and highlighted that BCP Council was committed to helping drive forward the improvements.

The Chairman summarised the discussions as follows:

- The Committee was very pleased BCP had become a pilot for mental health teams within schools and the welcomed the increase of services to include 18-25 year olds, where appropriate
- The need to reduce waiting times and importance of stability and continuity of keyworkers
- Publicity needed to increase awareness of the Kooth online service
- Concerns regarding funding to enable the transformation to be a success and accessible to all children and young people within BCP
- A request for a report to come back to the Committee in six months to include data, trends and comparisons, to enable it to measure the anticipated progress and improvement

RESOLVED that Children's Overview and Scrutiny Committee request the actions highlighted be implemented, supports the progress of the transformation programme and looks forward to receiving an update in six months.

104. Children and Young People's Partnership Board

The Service Director, Community Learning and Commissioning and the Children and Young People's Partnership Board's (C&YPPB) Independent Chairman presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

The Committee was advised that the remit of the BCP Learning Partnership Board (LPB) had been expanded and was evolving into the new BCP Children and Young People's Partnership Board (C&YP PB). The reason for the change was to emphasise the importance of other services to children and young people such as those provided by the NHS and Police, if children and young people were to reach their potential and to be protected.

A Children and Young People's Plan was currently being developed that would be shaped by balancing pre and post COVID 19 priorities and ambitions. The immediate priority was to ensure the safe return of all children into education and learning after the lockdown restrictions.

Through the report, Children's Services Overview and Scrutiny Committee were provided with an update on the evolution of the C&YPPB and were offered the opportunity to contribute to shaping the new Board's arrangements, and the Children and Young People's Plan, which was currently under development.

The Committee discussed the Report and comments were made, including:

- In response to a query regarding how Members could contribute to the C&YPPB, the Committee was advised that the structure was still being considered and it was anticipated that it would include organisations such as the Council, Health partners and the Police with an opportunity for Members to attend in an observing role. How the C&YPPB fitted with the Council's governance structure was then discussed with this Committee and the Health and Well Being Board potentially having oversight of the work it undertakes.
- A Committee Member expressed the importance of promoting the positive roles children and young people played within the community and how Members could all contribute to this by actively sharing and promoting good news story about them
- A Committee Member highlighted the importance of the plan incorporating and feeding into all other Council policies such as travel, tourism and housing and that there should be clear, detailed and positive links to considerations and contributions of children and young people to help shape all BCP policies. **(Added to the Action Sheet)**
- The Committee discussed the plans to reduce exclusion levels and the links to mental health issues that those pupils often suffered and

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welcomed the proposed work to make a positive impact in this area. The Chairman of the C&YPPB detailed the work that would be required to make a positive impact in this area and that data would be tracked to ensure a reduction was achieved.

- A Committee Member requested that Officers contact the Children in Care group named CLIC, to enable them to provide feedback on the plan and C&YPPB and to engage with the development of services. **(Added to the Action Plan)**
- In response to a query regarding the 9400 children under 16 who lived in low income families, the Committee was advised that this figure was taken from the total number of children under 16 within BCP, which was approximately 75000.
- There was further discussion around close working and demonstratable links with other departments and their policies within BCP and in particular, housing and the inequalities of low income and social housing families was highlighted. The Committee was advised that a whole Council approach was used on the return to school following lockdown and there was a plan to continue this work. The Officers acknowledged the need to demonstrate the cross department working through the plan, which needed to include definite quantifiable links to other policies and examples of this whole Council approach clearly detailed. **(Added to the Action Plan)**
- The Chairman of the C&YPPB confirmed they would consider existing housing needs and analysis, work with partners and identify funding streams to work across BCP to target specific vulnerable groups of children. It was highlighted that there was currently approximately 25 young people with extremely complex needs, and work was needed and facilities/housing options put in place locally to assist them moving forward into adulthood.
- The Portfolio Holder for Children's Services advised that she was pleased mental health was a priority and pleased work was going to be done on reducing exclusions. She also welcomed the new Chairman and wished him and the C&YPPB every success. It was highlighted to the Committee that the new BCP Corporate Strategy was developed to ensure children and young people were considered when developing any policies, however it was acknowledged that this needed to be clearly evidenced.

The Chairman summarised the discussions as follows:

- Discussion around the C&YPPB, it's structure and how Members could get involved
- Discussed how the C&YPPB could help inform all BCP policies using a whole Council approach
- The positive work planned on reducing exclusions and more work on mental health issues
- The need to ensure children and young people helped contribute to the C&YPPB and Plan and the need to engage with CLIC
- How the C&YPPB could contribute to reducing inequalities as a result of low income and social housing and improving children and

young people's outcomes could be achieved by using a whole council approach.

RESOLVED that Children's Services Overview and Scrutiny Committee request that their considerations and actions be fed into the C&YPPB and associated Action Plan.

105. Child Exploitation

The Consultant from the Complex Safeguarding Service presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

The Committee was advised that the purpose of the Report was to provide information and understanding that exploitation of children was not simply about identifying the characteristics of children who were vulnerable to abuse. It required a wider perspective and understanding of the contexts, situations and relationships in which exploitation was likely to manifest.

During 2020 there had been significant changes and improvement in the way responses to Child Exploitation had been delivered. This included Children missing from Home and/or Care, development of a dedicated Complex Safeguarding Team and a change in the approach to intervention for children suffering significant harm through exploitation.

The Committee discussed the Report and comments were made, including:

- A Committee Member welcomed the report, but requested information including data and comparisons, relating to Child Exploitation, including more information on problems with county lines within BCP, be made available for the Committee to consider. **(Added to Action Plan)**
- The Committee was advised that one of the MYPs had been liaising with police regarding knife crime within the area and would appreciate further details including data and information on what was being done to address the situation. **(Added to Action Plan)**
- A Committee Member expressed concern on how elements of child exploitation were communicated to parents to enable them to detect and help prevent it, including terminology which they may not understand, such as county lines and cuckooing. The Committee was advised there was an action within the Improvement Plan to consider how to communicate these issues clearly to help inform and provide greater understanding to parents and the community
- In response to clarification regarding one of the key principles highlighted within the Improvement Plan, the Committee was advised that it meant that children and young people who were involved with high risk behaviour and being exploited could come across as criminals, however it was importance to recognise that they were also victims

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- The Portfolio Holder for Children's Services welcomed the large amount of work being undertaken to improve children exploitation services and thanked all those involved.
- A Committee Member expressed concern on the recent data of missing children being found in the BCP area and wanted more information regarding this. The Committee was advised of the process the police and complex safeguarding team went through when this occurred and there were discussions around how Police shared information about missing children
- The Committee was advised that a draft child exploitation profile would be available soon, including themes, patterns and trends, which could be shared with the Committee to enable it to track the impact being made. **(Added to the Action Plan)**
- The Chairman of the C&YPPB advised that, following tonight's Committee, he believed a trend line dashboard would be helpful to Committee Members to provide all the data which had been requested and he would discuss this further with Officers **(Added to the Action Plan)**.

The Chairman summarised the discussions as follows:

- A request for data, trends and comparison to be provided to the Committee and a keenness for this to be formulated into a trend dashboard
- The need to simplify messages and increase communication and understanding surrounding aspects of child exploitation with parents and the community
- Consider how police can share information regarding children missing from elsewhere to reduce child exploitation.

RESOLVED that the Committee request the actions requested be implemented and all changes to service development and delivery were noted.

106. Update on Transitions for Children

The Service Director of Inclusion and Family Services presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

To purpose of the Report was to provide an update on the current position on transitions for children.

The Committee discussed the Report and comments were made, including:

- In response to a query regarding the return to school for all pupils in September, the Committee was advised that, as of 21 September 2020, around 89-90% of pupils in BCP had returned to school, compared to national figures of approximately 85%. The Committee noted this was a positive outcome from the preparation that had

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been undertaken and a credit to the schools. Within that figure, approximately 85% had returned of the most vulnerable children including Children in Care, Children in Need and those with an Education, Health and Care Plan (EHCP), which was quite steady.

- It was noted there had been a slight spike in mental health issues for some children and young people presenting in schools, however this had been anticipated and the introduction of professional teams around schools was a positive approach to manage this.
- The Committee was advised that there would be close monitoring of the rate of transmission and how it was managed to ensure the safety of children, young people and staff. There was also the challenge of managing the impact of the loss of approximately 116 school staff who were self-isolating and/or vulnerable.
- In response to a query regarding how many children were awaiting outcomes of EHCPs and admission appeals lodged for a school place, the Committee was advised there was approximately 200 children and young people awaiting EHCPs and that School Admission appeals were now handled directly by the Schools who had Academy status. The Committee was advised that Democratic Services provided a service for administering the appeals, which was independent of the Council, and once appeals had been concluded, the data and results would be made available. The Committee Member requested that this data be shared with the Committee to enable it to monitor the situation. **(Added to the Action Plan)**
- In response to a query regarding the cohort of children starting Reception in Primary School, the Committee was advised there had been approximately five more requests than a normal year for children to delay their start which was positive.

The Chairman summarised the discussions as follows:

- The Committee was pleased with the number of children who had returned to school and appreciated the work that had been undertaken to enable this
- Different transitions were highlighted and discussed and a request for data relating to EHCPs and school admission appeals was made.

RESOLVED that Children Services Overview and Scrutiny Committee request that the actions detailed be implemented and that the report be noted for the information and updates.

107. Dates of Future Meetings

The dates of future meetings were noted.

The meeting ended at 9.00 pm

CHAIRMAN

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ACTION SHEET – BOURNEMOUTH, CHRISTCHURCH AND POOLE CHILDREN’S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome (where recommendations are made to other bodies)
Actions arising from Committee meeting: 10 March 2020				
8	BCP Children’s Services Self-Assessment January 2020	Decision Made: That the following information/data be included in future reports: Key Stage 5 attainment levels and a comparative local authority’s data and an acronym sheet. A request was again made that an acronym sheet be included in any future reports. Actioned – Service Directors advised	To enable Councillors to have more in-depth information.	N/A
Actions arising from Committee meeting: 28 July 2020				
	Children's Services harmonisation restructure update	Decision Made: Young People’s Strategic Framework 2020-2023 be circulated to the Committee Action – Update report be provided on the Early Help Strategic Framework in the Autumn Actioned – added to the Forward Plan for November	To enable Councillors to have more in-depth information. To enable Councillors to monitor the situation.	

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome (where recommendations are made to other bodies)
	The BCP Children in Care and Care Experienced Young People Improvement Journey	Decision Made: Permanence Planning training on the processes used to be arranged for Committee Members Action – Service Director to arrange with Dem Services	To enable Councillors to have more in-depth understanding of the processes used.	
Actions arising from Committee meeting: 22 September 2020				
102.	Forward Plan	Decision Made: Chairman to contact MYPs regarding input into Mental Health item scheduled for January. Action – Dem services to arrange meeting to discuss Decision Made: Chairman advised Committee to email him with any views regarding the delivery of Child Sexual Exploitation and human trafficking awareness training to drivers in relation to the draft Hackney Carriage and Private Hire Policy, following a request from the Licensing Committee. Actioned – Committee Members advised		

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome (where recommendations are made to other bodies)
103.	CAMHS Transformation Update Report	<p>Decision Made:</p> <p>CAMHS to feedback to Kooth regarding promoting it's Service.</p> <p>Actioned – Principal Lead aware.</p> <p>Decision Made:</p> <p>CAMHS make contact and work with 'We Are With You'</p> <p>Actioned – Principal Lead aware.</p> <p>Decision Made:</p> <p>Feedback on budget secured for Children in Care to enable them to go to university.</p> <p>Action – Officers aware.</p>		
104.	Children and Young People's Partnership Board	<p>Decision Made:</p> <p>Ensure cross Service working is undertaken and clearly evidenced within the Children and Young People's Plan.</p> <p>Actioned – Officers aware.</p> <p>Decision Made:</p> <p>Request for Officers to engage with CLIC regarding the</p>		

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome (where recommendations are made to other bodies)
		<p>C&YPPB and Plan.</p> <p>Actioned – Officers aware.</p>		
105.	Child Exploitation	<p>Decision Made:</p> <p>Data, trends and comparisons, including information on County Lines to be provided to the Committee.</p> <p>Actioned – Officers aware</p> <p>Decision Made:</p> <p>Further information, data and progress relating to knife crime to be provided to the Committee.</p> <p>Actioned – Officers aware</p> <p>Decision Made:</p> <p>The profile being used to monitor progress to include a dashboard of trends to be provided to the Committee.</p> <p>Actioned – Officers aware</p>	<p>To ensure that Cllrs are aware of the nature and extent of issues in the area of <i>Child Exploitation</i></p> <p>To ensure that Cllrs are sighted on the impact of measures that have been introduced to respond to these challenges</p>	
106.	Update on Transitions for Children	<p>Decision Made:</p> <p>Information regarding outstanding EHCPs and School Admission Appeals to be shared with the Committee.</p> <p>Actioned – Officers aware</p>	To ensure that Cllrs are aware of the challenges that exist in the administration of the statutory SEND processes	

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome (where recommendations are made to other bodies)
			To provide reassurances around the LAs response and impact on addressing these challenges	

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[REDACTED]

4th August 2020

Dear Councillor Burton & Committee,

Thank you for your response to my recent question, 28th July 2020, to the Children's Services and Scrutiny Committee. I write to you further requesting a Scrutiny Commission review of SEND services in the BCP area, taking into account the views of parents, schools and children. Of equal importance, is a review of the current and future funding of BCP SEND services. Please see my letter and supporting information below.

Funding Shortfalls

Schools Forum rejected the motion to move funds higher than 0.5% from the Schools Block to the High Needs Block earlier this year. BCP applied to DfE for a higher transfer but I understand this request was rejected. BCP advised me that schools were receiving a 'worst case scenario' budget in February whilst awaiting a response from the DfE. BCP declined to tell me what implications there would be if the transfer did not go ahead and I remain concerned.

My son attends a local primary school [REDACTED]. I was forced to take BCP to First Tier Tribunal due to their rejection of his application for an EHCP, despite his existing diagnosis of autism. BCP decided to not to follow through with the case, as advised by their lawyers - a common occurrence. My son now receives full time 1:1 support as part of his EHCP. The council also failed to deliver his EHCP within the legal time limit of 20 weeks, this is not an isolated case.

My son receives Element 2 funding of £2051 from the notional funding provided from the School's Block Funding. This is £3941 less than the £6000 recommended government level - he attends a school with a high intake of SEND children placing pressure upon them. He receives £3600 (Band C) High Needs Top-Up Funding. The total money made available for his support is £5651. His full time care was costed at £24,243.65 by the school. The school were providing this support despite an £18,592 shortfall. However, what will become of him, and children like him, when care becomes more expensive at secondary school? More expensive alternative provision, exclusion from mainstream school? Exclusions remain higher in BCP than elsewhere in the country.

Banded Funding

I acknowledge the committee's points about the rationale for the introduction of Banding but cannot wholeheartedly agree. Having read through School's Forum minutes, it was primarily introduced to save money. Any claimed potential advantages in terms of flexibility etc are not being experienced by parents, schools or children and this has yet to be investigated. Costs have gone up, whilst budgets have been cut on average by 40% beyond acceptable levels. (See attached figures)

Noted is BCP's School's Forum minutes that detailed their intention to reduce current levels of EHCP plans issued. Parents and parent action groups are concerned this has led to misinformation for schools, parents, health professionals and SENCO's in terms of the child's legal rights for an EHCP assessment. It is felt BCP employ avoidance tactics, such as requesting parents attend parenting classes prior to their child accessing assessments, as well as providing complex frameworks for parents and schools to follow before they can access any support. Views held by certain BCP representatives are a concern, a child's right to an EHCP assessment and/or support should not be determined by managing parental concerns in order to reduce the level of EHCP's. This is leading to further tribunal cases and expense. See below: **Schools Forum Minutes, June 2019.**

"Health colleagues need to be more engaged as they could be giving parents unaffordable expectations of levels of support within early years." A Forum Member noted that, "We should be promoting the message that parental expectations do need to be managed."

"School's Forum discussed the increasing number of EHCPs and how this is could be managed when EHCPs are a reflection of law. It was discussed that the aim would be to reduce the growth to bring the level of EHCPs in line with the national average. It was acknowledged that there are small gains that can be made to reduce plans; it was raised that parental expectation needed to be managed as part of this."

Headteacher Responses

BCP has been attempting to remove money from the Schools Block to prop up shortfalls in High Needs Top-Up funding. The Council is motivated to protect the High Needs Budget because it is the legal duty of the Council. This protects the council's interests but places the funding pressure upon schools - leaving them with reduced funding for every students, those on SEND support and those with EHCP's where the initial Element 1 & 2 funding is the duty of the school.

Please see responses provided to me from three headteachers at a range of schools regarding my funding concerns. I have kept their identity anonymous:

- "These reductions in the financial support for high needs students in secondary schools are likely to lead to more students finding themselves in alternative provision which is much more costly and, in my view, inappropriate for many young people. To me, the solutions are for there to be a proper level of funding for High Needs provision from central government, coupled with the development of more provision in the area. Some positive moves are underway with the latter, and my response to the consultation on funding for 2020-21 argued that cutting funding for students in mainstream schools and transferring money from the Schools Block only serves to paper over the widening cracks in a system that does not meet the needs of young people." **Headteacher, Secondary School. BCP**
- "I am aware of the Schools Forum meeting on 17th as I attended a consultation meeting on Monday of this week with the LA. It was very depressing to be honest! They are currently predicting over an 8 million deficit in HNB and are asking schools to make a transfer from our budget to the HNB to offset some of this deficit. If we do not agree, they are suggesting they will have to make the cuts from somewhere and are suggesting all top up funding will cease, schools will have to fund their own SALT and Hearing and Vision support. I know I don't have to tell you what this would do to our school. However, I also don't agree with the transfer as we simply don't have enough money and by transferring the strain on the HNB will increase and this transfer will become 'custom and practice'. **Primary School Headteacher, BCP**
- I completely agree with you about the LA looking to syphon off money from children in mainstream schools to patch over its own incompetent management of high needs provision. I haven't found a single Headteacher yet who supports their attempt to take yet another transfer from schools. **Secondary School Teacher, BCP.**

Scrutiny Commission Review

I request an open review of the current SEND provision and funding provision within BCP. I acknowledge the actions of BCP to initiate satellite schools within the Borough in order to reduce costly provision outside of the Borough. However, this alone does not constitute satisfactory action to address the current funding crisis. BCP advised there would be no further cuts but have not advised how they plan to avoid this. All schools were faced with emergency budgets which effectively result in a cut and I have had no update further on this matter from BCP.

Councillor Sandra Moore, Portfolio Holder for Children and Families, responded to my question to the Council, February 18th, requesting support for a Scrutiny Commission review. (see attached). Her response was not satisfactory. She quoted an LGA 4 day review of services. However, this did not constitute an open critical review of the system, including a financial review or an assessment of funding reductions upon children's outcomes. BCP were able to cherry pick schools involved. I attended myself and parental comments were extremely negative in the meeting. In addition, the findings were never shared contrary to the Councillor's response.

The following ongoing concerns have been raised about SEND services from BCP:

- Poor outcomes for children with SEND and a high level of exclusion resulting in higher costs.
- A lack of assessment by BCP to monitor behavioural policies being implemented by Academy schools, potentially giving rise to further exclusions of SEND pupils. This presents a challenge to some children with SEND coping with a return to school during the current Covid 19 crisis.
- BCP unfairly place the Council's own financial pressures upon the Schools Block funding causing stress to headteachers and schools.
- Parent Carers Together, the official Parent Carer forum funded by BCP, struggles to challenge BCP on important issues affecting many parents as a result of their connection and dependence upon funding from BCP, reducing their ability to act independently.
- Parents need to receive better, clearer communication, direct from BCP through multiple channels of communication in order to reach a wider audience.
- A clear, strategy to address the shortfalls in funding is not being presented to parents or schools.
- The impact of reduced funding, for schools and children, has not been assessed or presented.
- Cuts to the level of staff within the SEND team are resulting in some EHCP's not being delivered within the legal time frame and impacting upon the quality of EHCP's.
- Early access to support services and assessments, proven to aid children development, are being hampered by a drive to reduce EHCP's. This is resulting in an increase in tribunal cases, which are often dropped at the last minute, causing parental stress and unnecessary weeks/months of time preparing lengthy paperwork.

Please see attached:

1. **A copy of my question to the Scrutiny Committee** 28th July
2. **A copy of my question to BCP Council Meeting**, February 18th, requesting their support for a full Scrutiny Commission review of SEND services within BCP.
3. **A copy of a letter from the Parent Carer Foundation to BCP SEND Team** as a result of their failure to engage or turn up to an organised meeting as part of their participation in a co-production with parents.
4. **BCP Response to my FOI showing the levels of Cut Funding since Banding was introduced.**

I appreciate the challenges that a national shortfall in funding levels continues to pose to councils, having already played a part in the National Campaign to challenge the government over a lack of funding at The High Court. However, the council needs to properly review the current state of SEND and provide clarity to parents and schools on the key issues outlined above, as well as provide a transparent plan of what their intended actions are.

Many thanks for your time and review of my letter and supporting information. I look forward to your response.

Kind regards,

Melissa Byers




Children's Services Overview and scrutiny Committee – 28 July 2020

Public Question received from Melissa Byers – BCP resident

The Banded funding system was introduced, 2019, for children receiving the High Needs Budget. Figures from an FOI to BCP, confirm an average funding reduction of 44% and evidenced there has been no subsequent Scrutiny Committee review to assess the impact upon children and schools. There is no system of recording statistically how many recipients of Banded funding appeal for more funding. Can the Scrutiny committee comment why this has not been reviewed? Further cuts open the potential for a Judicial Review should the system not have proper scrutiny and accountable systems in place.

Response from the Committee

Thank you for your question to the Children's Services Overview and Scrutiny Committee highlighting your concern at the average funding reduction from the High Needs Budget. The banding of funding for Education, Health and Care Plans (EHCP) was developed from a proposal by a working group of the Schools Forum. The Forum is an independent group of education representatives. LA officers and Cabinet portfolio holders for Children's and Resources also attend but they are not members. The Forum oversees the use of the Dedicated School's Grant (DSG) which includes funding for schools, early years providers and SEND including EHCPs. Banding was introduced to allow greater flexibility in how schools managed resource in meeting the needs of children with an EHCP. It is acknowledged that this did result in an overall saving to the DSG, which was, and remains, overspent. This was understood when the Schools Forum proposed this change.

Although the Children's Services Overview and Scrutiny Committee have not considered this issue specifically it should be noted that the DSG was signed off as part of the Council budget setting process which was of course subject to scrutiny. The Committee have been made aware of the pressures on the DSG and have discussed how these might be addressed. This issue forms part of a much wider ranging recovery plan which has been in place for some years. I have been advised by Officers that it would be appropriate to come back with an update on the broader recovery plan to a future meeting. Consideration is being given to the Committee's work programme next week for the remainder of the municipal year and we will take this into consideration. In accordance with the Council's Constitution the Overview and Scrutiny function welcomes suggestions from members of the public for topics of consideration.

Councillor Richard Burton
Chairman of the Children's Overview and Scrutiny Committee

COUNCIL MEETING – 18 February 2020

Public Question from Melissa Byers

I'm a parent of a child with Special Educational Needs. Myself, and charity "Parent Carer Foundation" ask : Will Council request and support a Scrutiny Commission Review to assess the impact of 20 percent funding cuts created by Banded funding for all children with Special Educational Needs and hold a full review of the current state of SEND. Failing to consider issues is having grave consequences and raises accountability questions. In "Overview and Scrutiny Board Minutes" (item 6a) submitted to Council, the Portfolio Holder presents a focus on reduced funding. Families and schools need to be independently assessed.

Melissa Byers

Reply from Councillor Sandra Moore, Portfolio Holder for Children and Families

I thank you for your question.

I would like to assure you that improving services for children and young people with Special Educational Needs and Disabilities represents one of the highest priorities for BCP council and the Health and Wellbeing Board has already adopted the SEND agenda as one of its key priorities.

To support future improvements in this important area, the council invited the LGA to undertake a 4 day review on all matters linked to SEND. This involved the council, partners, including Health and the CCG, schools, parents/carers, children and young people. The review identified areas of strength but did also identify areas where improvements are required. The LGA will be producing a full report and when it is received, we will be able to provide more detailed feedback to partners and stakeholders, including parents, on the findings of the review.

A peer review of the virtual school, who oversee outcomes for children in care, has also just taken place and we await the outcome. These reviews, I believe, show this council is intent on improving its services for vulnerable children across the whole system.

Significant work has already been planned to support more immediate improvements in SEND and these are captured in the SEND & Inclusion Development Plan which is overseen by a multi-agency group, including a rep from the Parent Carer Forum, and chaired by the Director for Inclusion and Family Services.

The new Family Support strategy will also help support the more vulnerable children and families, including those with SEND.

Regarding the Overview and Scrutiny Board Minutes (item 6a) this refers to the government funded ring-fenced Dedicated Schools Grant and the underfunding of the High Needs Block which, of course, links to the SEND issue. However, there are

no proposals to reduce services, support or arrangements to SEND services from this council.

There are plans in place, however, to address the causes that sit behind the High Needs Block funding, and to ensure we have more, high quality, local provision. There has also been a refocusing of BCP resources in this area to ensure a priority response to those children and families who are most challenged, for whatever reason.

In conclusion, I would like to reassure you that improving SEND services does represent one of the highest priorities for BCP council.

Again, I thank you for your question.

18 February 2020



Dear All,

There was a meeting held yesterday (date 23/7/20 at 10 am) on the topic EHC tool kit Audit. It was very disappointing to see that no one from BCP SEND team turned up. The parent reps from our team PCF, PCT, and DPCC, were deeply disappointed by the lack of involvement from BCP part. This shows lack or nonexistence of Co-production from BCP SEND team members with our parents. We have given our time voluntarily to attend these meetings, bearing in mind that we don't get paid for any of the services that we offer to parents and yet we still maintain our professionalism, our members can't express enough the lack of professional services received by some members of the SEND team. We can express that there is a lack of communication on a lot of issues with your team, not to mention the various lack of involvement with parents with regards to co-production.

Co-production is when all members come together to agree outcomes, coproduce recommendations, plans, actions and materials as a collective voice. It is an approach which builds upon meaningful participation and assumes effective consultation and information sharing. In its essence, co-production is a dynamic group process and happens in the room when there is equal value for each participant's contribution and when there is a meaningful proportion of participants who are service users (in this case parent and carers) present.

BCP need to ensure that parental engagement is embedded as "the way we do things around here" including children and young people. Quality and consistency of engagement, planning, attending meetings, inclusions with parents/carers to listen to their views and views of others.

It has become a real challenge with some services that many of the BCP families are relying on, so having engagement and community based and strategic participation should be high on the list for BCP council. We have concerns with regards to matters affecting our families, it appears that there always seems to be lack of full-time staff in these departments. Our team constantly has to send repeated reminder emails to various team members to ensure that our questions are answered, or that we are not left out of meetings that we know of. There are many times in meeting that we attend, topics are discussed where we have not been included in the previous meetings, therefore we have to do constant catch up.

Also, there seems to be a lack of social care team presence in various BCP meetings that we attend, this alone shows that not everyone from BCP side is working together with us and other parental teams. Our concern is that SEND team budget has been cut and services that should be there are not there as they should be, we are not sure that this was a good decision made by the people from above. There also seems to be a lack of list of who is who within the SEND team and what departments they run, this still has not been communicated with us, and other forums.

We are sincerely sorry to bring your attention to all these matters; however, we know that these issues are pressing, but we do recognise some of the challenges Local authority faces.

We look forward to your response on these matters.

Parent Carer Foundation

Email: officebpcf@gmail.com

Currently working remotely please email us in the first instance

Representative figures for each school looking at current Poole funding levels versus Bournemouth and Dorset funding levels

	Previous Funding Levels. (Bmth 17-18, Poole 18-19, Chrch to Sept-17)		Under banding . (Bmth from Sept 18, Poole from Apr 19, Chrch from Sept 17)	Difference in cost to the HNB		Formula Type Sch. Classification	% EHCP (Jan 18)
	No. of EHCPs	Total cost of EHCPs		Total cost of EHCPs	Reduction in cost		
Stourfield Infant School	8	55,396	35,096	20,300	37%	MPPFL	2.8%
Lilliput CE Infant School	2	10,375	5,900	4,475	43%	MPPFL	0.8%
Springdale First School	1	4,375	2,300	2,075	47%	MPPFL	0.0%
Courthill Infant School	3	16,375	9,500	6,875	42%	MPPFL	1.7%
Broadstone First School	1	4,375	2,300	2,075	47%	MPPFL	1.7%
Christchurch Infant School	5	30,000	18,000	12,000	40%	Cap < MPPFL	1.4%
Merley First School	1	6,000	3,600	2,400	40%	MPPFL	1.0%
Canford Heath Infant School	3	13,125	6,900	6,225	47%	MPPFL	0.8%
Queen's Park Infant School	3	13,125	6,900	6,225	47%	Floor/MFG	1.4%
Stanley Green Infant	0	0	0	0	0%	Formula	0.0%
Ad Astra Infant School	5	23,500	12,800	10,700	46%	Floor/MFG	1.9%
Twin Sails Infant School and Nursery	3	11,500	5,600	5,900	51%	Floor/MFG	1.0%
Mudeford	0	0	0	0	0%	Cap	0.0%
Sylvan Infant School	5	25,125	14,100	11,025	44%	Floor/MFG	1.5%
Old Town Infant School and Nursery	3	13,125	6,900	6,225	47%	Formula	1.4%
St Clement's & St John's CE Infant School	2	7,125	3,300	3,825	54%	Floor/MFG	0.0%
Infant & First	45	233,521	133,196	100,325	43%		1.1%
Hill View Primary Academy	7	30,750	16,200	14,550	47%	MPPFL	1.2%
Moordown St John's CE Primary School	5	23,625	12,900	10,725	45%	MPPFL	1.2%
Muscliff Primary School	12	67,750	39,800	27,950	41%	MPPFL	1.8%
St James' CE Primary School	8	41,875	23,900	17,975	43%	MPPFL	1.5%
St Katharine's CE Primary School	8	43,875	25,500	18,375	42%	MPPFL	1.6%
The Epiphany Primary School	10	59,500	35,600	23,900	40%	MPPFL	2.2%
Highcliffe St Mark Primary School	10	60,000	36,000	24,000	40%	MPPFL	1.9%
St Walburga's Catholic Primary School	5	37,000	23,600	13,400	36%	MPPFL	0.8%
St Mark's CE Primary School	11	68,375	41,500	26,875	39%	MPPFL	3.4%
Winton Primary School	9	56,250	34,200	22,050	39%	Cap < MPPFL	1.0%
St Michael's CE Primary School	5	21,875	11,500	10,375	47%	Cap < MPPFL	0.7%
Bishop Aldhelm's CE (VA) Primary School	11	51,375	27,900	23,475	46%	MPPFL	1.6%
St Luke's CE Primary School	7	43,000	26,000	17,000	40%	Cap < MPPFL	2.1%
Longfleet CE Primary School	7	30,625	16,100	14,525	47%	MPPFL	0.5%
Heatherlands Primary School	6	26,250	13,800	12,450	47%	Formula	0.8%
Pokesdown Community Primary School	8	48,500	29,200	19,300	40%	Cap	1.1%
St Mary's Catholic Primary School	6	27,875	15,100	12,775	46%	Formula	1.3%
Burton CE Primary School	6	36,000	21,600	14,400	40%	Cap	1.1%
The Priory CE VA Primary School	7	42,000	25,200	16,800	40%	Formula	3.2%
Malmesbury Park Primary School	10	44,875	23,900	20,975	47%	Formula	2.3%
Twynham Primary School	1	6,000	3,600	2,400	40%	Cap	0.0%
St Josephs Catholic Primary School (Xch)	0	0	0	0	0%	Cap	0.0%
Corpus Christi Catholic Primary School	6	29,625	16,500	13,125	44%	Formula	1.4%
St Joseph's Catholic Primary School, Poole	5	25,125	14,100	11,025	44%	Formula	1.2%
Talbot Primary School	7	29,000	14,800	14,200	49%	Formula	1.1%
Hillbourne Primary School	5	23,500	12,800	10,700	46%	Floor/MFG	1.0%
Bearwood Primary and Nursery School	2	7,125	3,300	3,825	54%	Formula	0.0%
Kingsleigh Primary School	17	79,250	43,000	36,250	46%	Floor/MFG	2.0%
Kings Park Academy	7	26,125	12,500	13,625	52%	Floor/MFG	0.7%
Somerford Primary Community School	18	108,000	64,800	43,200	40%	Floor/MFG	4.1%
Kinson Primary School	2	4,250	1,000	3,250	76%	Floor/MFG	1.3%
Manorside Academy	3	14,750	8,200	6,550	44%	Floor/MFG	1.5%
Bayside Academy	8	35,000	18,400	16,600	47%	Formula	2.9%
Christ the King Catholic Primary School	6	31,375	17,900	13,475	43%	Floor/MFG	2.0%
Jewell Academy	6	20,250	9,000	11,250	56%	Floor/MFG	0.8%
Elm Academy	1	7,750	5,000	2,750	35%	Floor/MFG	0.6%
Heathlands Primary School	8	37,250	20,200	17,050	46%	Floor/MFG	2.6%
Primary	260	1,345,750	764,600	581,150	43%		1.5%
Baden-Powell and St Peter's CE Junior School	11	40,250	19,480	20,770	52%	MPPFL	1.5%
Stourfield Junior School	10	61,875	37,500	24,375	39%	MPPFL	1.9%
Christchurch Junior School	10	60,000	36,000	24,000	40%	MPPFL	2.6%
Canford Heath Junior School	6	21,875	11,500	10,375	47%	Formula	1.3%
Mudeford Junior School	2	12,000	7,200	4,800	40%	Cap	0.0%
Oakdale Junior School	4	20,750	11,800	8,950	43%	Formula	0.6%
Queen's Park Academy	1	7,750	5,000	2,750	35%	Floor/MFG	0.6%
Ocean Academy Poole	4	16,250	8,200	8,050	50%	Formula	1.1%
Haymoor Junior School	9	39,375	20,700	18,675	47%	Formula	1.7%
Hamworthy Park Junior School	8	39,875	22,300	17,575	44%	Formula	2.1%
Branksome Heath Junior School	4	12,625	5,300	7,325	58%	Cap	0.0%
Bethany CE Junior School	3	13,250	7,000	6,250	47%	Floor/MFG	1.1%
Junior Schools	72	345,875	191,980	153,895	44%		
Broadstone Middle School	6	23,000	11,200	11,800	51%	MPPFL	1.1%
Parkstone Grammar School	1	1,500	0	1,500	100%	MPPFL	0.0%
Poole Grammar School	6	26,250	13,800	12,450	47%	MPPFL	0.4%
Bournemouth School	3	23,250	15,000	8,250	35%	MPPFL	0.3%
Bournemouth School For Girls	1	7,750	5,000	2,750	35%	MPPFL	0.0%
Twynham School	18	109,046	68,221	40,825	37%	MPPFL	1.2%
Highcliffe School	8	48,000	28,800	19,200	40%	MPPFL	0.7%
Winton Academy	14	76,625	44,500	32,125	42%	Cap < MPPFL	1.0%
Glenmoor Academy	5	20,375	10,300	10,075	49%	Cap	0.4%
The Bishop of Winchester Academy	13	67,625	38,500	29,125	43%	Cap	3.0%
St Edward's (Poole)	22	101,625	54,900	46,725	46%	Floor/MFG	1.8%
Corfe Hills School	11	42,000	20,400	21,600	51%	Formula	1.2%
Poole High School	20	74,875	35,900	38,975	52%	Floor/MFG	0.8%
Magna Academy Poole	9	25,875	9,900	15,975	62%	Floor/MFG	1.1%
The Bourne Academy	27	128,250	70,200	58,050	45%	Formula	2.5%
Harewood College	6	26,250	13,800	12,450	47%	Cap	1.5%
The Grange School	14	84,000	50,400	33,600	40%	Cap	2.7%
LEAF Studio	4	27,625	17,300	10,325	37%	Cap	2.9%
Oak Academy	10	44,250	23,400	20,850	47%	Formula	1.0%
Carter Community School	9	41,625	22,500	19,125	46%	Floor/MFG	2.8%
St Aldhelm's Academy	23	89,250	43,800	45,450	51%	Floor/MFG	4.2%
Secondary Schools	230	1,089,046	597,821	491,225	45%		
Parkfield School	8	37,250	20,200	17,050	46%	Cap	1.7%
St Peter's School	40	193,125	107,700	85,425	44%	Cap	1.9%
Avonbourne College	17	98,625	59,700	38,925	39%	Formula	1.5%
All Through Schools	65	329,000	187,600	141,400	43%		
	672	3,343,192	1,875,197	2,467,995	44%		

Briefing for Children's Services Overview and Scrutiny Committee: Special Educational Needs & Disabilities (SEND) Improvement work

1 December 2020

National context

1. Significant reforms were introduced through the SEND code of Practice 2015. A Commons Select Committee (Oct 2019) reported “[the] ambition remains to be realised.”
2. SEND local area inspections (of partnership working) are due to restart in the new year.

Background

3. Post LGR, work was in place bringing together the 3 service offers. The Council and Dorset Clinical Commissioning Group invited the Local Government Association (LGA) to carry out a peer challenge in January 2020, key recommendations related to:
 - a. End-to-end review of the EHCP process
 - b. Partnership commitment to, and understanding of, the SEND reforms
 - c. Communication strategy at all levels
 - d. Engage with parent and carers/consult on the draft strategy
 - e. Mechanisms to ensure children and young people's voice are heard and acted upon
 - f. Strategic planning
 - g. Developing joint commissioning at pace
 - h. Inclusive culture across schools
 - i. Training and support on co-production
 - j. Learn from external good practice
 - k. Focussing the self-assessment [draft at the time] on the outcomes for children and young people
4. A SEND Learning and Improvement Plan (LIP) was developed Jan/Feb 2020 by partners to implement the learning from the review. This was overseen by the SEND Transformation & Development Board (a partnership Board).
5. To ensure accelerate progress and provide additional external challenge/learning:

August 2020 - a new SEND Improvement Board was established with senior partner representation and chaired independently by an LGA Advisor

October 2020 - A DfE Advisor undertook a diagnostic of the statutory Education, Health Care Plan (EHCP) process, a partnership task force is taking this forward

Improvement Priorities

6. The LIP was significantly revised early Autumn 2020 to reflect progress that had been made and additional learning (it is a 'live' document). A brief overview of the priorities and key actions are set out below:

Leadership & Governance

- Robust partnership governance and oversight of delivery/performance/quality
- Timely and good quality EHCP process

- Best corporate parents
- Workforce development
- Early Help response

Co-production

- Charter for co-production
- Arrangements for the participation of children & young people
- Co-production training
- Parent carers and children & young people are part of the recruitment process for key posts
- Communication and engagement plan
- Jointly review forms and processes (co-producing the improvement and so they support co-production)

Education – inclusive and achieving full potential

- Inclusion quality mark for education settings and promotion of inclusive practice
- Support schools in inclusive practice
- Effective transition (early years to school etc)
- Flexible curriculum offer at Key Stage 4
- Increase specialist school places
- Mental health support teams in schools

Preparation for adulthood (PfA) and inclusion in the community

- Accessible information
- Embed high aspiration and practical opportunities across school/colleges
- Support to young people
- The local community feels more inclusive for young people with SEND
- Community based learning provision
- Supported employment pathway

Joint Commissioning

- Multi agency arrangements for agreeing support for those with complex health, social care and educational needs
- Framework and practice guidance across the system for Care & Education Treatment Reviews (CETRs)
- Proposals for pooled budgets
- New whole system approach for social emotional and mental health and for speech language and communication
- Create a single short breaks offer
- All age autism review

CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE



Report subject	First-Time Entrants to Youth Justice
Meeting date	1 December 2020
Status	Public Report
Executive summary	This report summarises the latest local information on rates of young people entering the youth justice system. The reduction that had been seen in the previous two years has continued and further steps are being taken to divert young people from the justice system.
Recommendations	<p>It is RECOMMENDED that:</p> <p>The Children’s Services Overview and Scrutiny Committee notes the progress being made to reduce the rate of first-time entrants into the youth justice system.</p>
Reason for recommendations	To ensure that committee members remain informed about the rate of local young people entering the youth justice system

Portfolio Holder(s):	Councillor Mike White, Portfolio Holder Children's Services
Corporate Director	Elaine Redding, Corporate Director Children's Services
Report Authors	David Webb, Service Manager, Dorset Combined Youth Offending Service
Wards	Council-wide
Classification	For Information

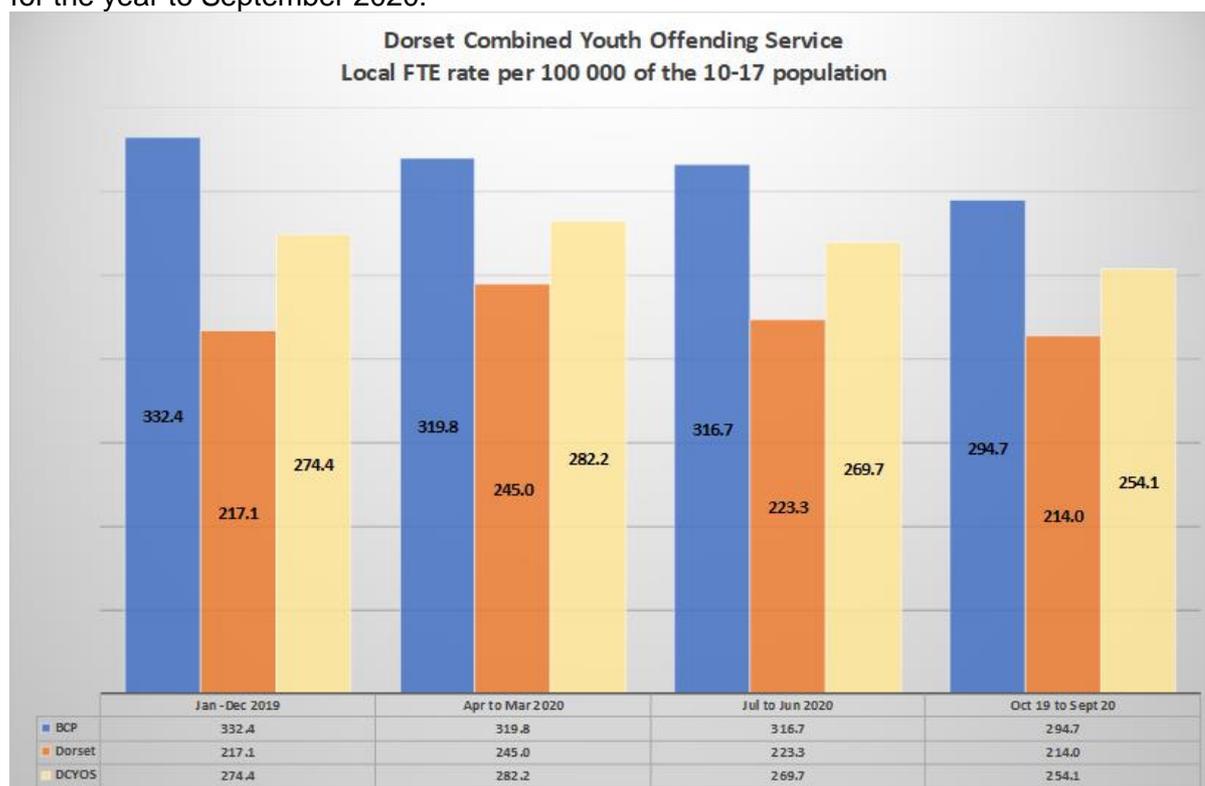
Background

1. The annual Youth Justice Plan 2020/21 was presented to the Children's Services Overview and Scrutiny Committee on 28th July 2020. It was noted that the rate of first-time entrants to the youth justice system was higher locally than the regional and national averages. The Committee therefore requested an interim progress report at the end of 2020 to give an update on work to reduce the rate of first-time entrants.

Report on Work to Reduce the Rate of First-Time Entrants to the Youth Justice System

2. Reducing the rate of first-time entrants to the youth justice system is one of the three key performance indicators for youth offending teams. National data is usually published quarterly by the Youth Justice Board, on behalf of the Ministry of Justice. National data enables comparisons to be made between youth offending teams.
3. The Covid-19 lockdown has interrupted the publication of the national data. The Ministry of Justice has prioritised other data gathering and reporting activity. No further national data has been published since the information that was reported to the Committee in July 2020 (which covered the 12 months to September 2019). Committee members may recall that our local performance had improved in that 12-month period, compared to the previous two years, but remained above regional and national averages.
4. Local data on first-time entrant rates is also available. Although this does not allow comparisons with other youth offending teams it does enable us to have more confidence about the accuracy of the information. The following information relates to our local data, covering the 12 months to the end of September 2020.
5. The Youth Offending Service works across the pan-Dorset area. This table illustrates first-time entrant rates in each local authority and across the whole area

for the year to September 2020:



6. These figures show that the first-time entrants rate in the BCP Council area has continued to reduce. There has also been a decline in the rate of first-time entrants for Dorset Council, creating a further reduction in our combined performance figure.
7. The split between males and females receiving a first youth justice outcome shows that there has been a greater reduction among females than males. The reason for this reduction has not yet been identified; more work will be undertaken to compare the cohorts of female first-time entrants in recent years:

Gender	Oct 17 to Sept 18	Oct 18 to Sept 19	Oct 19 to Sept 20
Female	25	26	12
Male	87	76	85
Grand Total	112	102	97

8. First-time entrants are defined as those young people receiving a Youth Caution, a Youth Conditional Caution or a court outcome. Where possible an 'Out of Court Disposal' (ie a form of Caution) is preferred for first-time entrants in order to lower the impact on the young person's future life chances. The decision about whether to impose an Out of Court Disposal is taken by the Police, following consultation with the Youth Offending Service. The Youth Offending Service seek information from Children's Social Care and Early Help services to inform the advice given to the Police.
9. The following table shows the types of disposal received by young people entering the youth justice system for the first time in the year to September 2020. It is notable that a higher proportion of males (38%) receive a court disposal compared to females (25%). The most likely reason for this is the seriousness of the offence

though other factors can also apply, including willingness to admit responsibility for the offence during the police interview process:

Outcomes: October 2019 -Sept 2020	Female	Male	Grand Total
Youth Caution	6	33	39
Referral Order	3	25	28
Youth Conditional Caution	2	20	22
Fine		3	3
Conditional Discharge	1	1	2
Youth Rehabilitation Order		2	2
Absolute Discharge		1	1
Section 91 Order			
Grand Total	12	85	97

10. Information is also available about the types of offences committed by young people entering the justice system for the first time in the year to September 2020, broken down by gender. The table below counts the number of offences not the number of young people, with some young people being responsible for more than one offence. The data shows that the single largest offence type is 'violence against the person'. In most cases this refers to a 'common assault' offence or something of equivalent seriousness. The more serious offences committed by some males, such as arson, robbery and sexual offences probably helps to explain a higher proportion of males received court orders rather than out of court disposals:

BCP Only Offence Category	Female	Male	Grand Total
Violence against the person	13	59	72
Drugs		21	21
Criminal Damage	1	15	16
Theft and handling Stolen Goods	1	13	14
Public order	1	11	12
Motoring offences		9	9
Other		7	7
Arson	1	2	3
Non Domestic Burglary		3	3
Robbery		2	2
Sexual offences		2	2
Fraud and forgery		1	1
Vehicle Theft / Unauthorised Taking		1	1
Grand Total	17	146	163

11. Concerns have been identified at a national level about the over-representation of young people from Black, Asian or Minority Ethnic (BAME) backgrounds in the youth justice system. Data from the last 3 years shows a fairly consistent rate of BAME first-time entrants, in the context of 11% of the local youth population being identified as BAME. The numbers in the table below show that 8% of first-time entrants in the year to September 2018 were from BAME backgrounds, compared to 10% in the

following year and 9% in the most recent year:

Ethnicity	Oct 17 to Sept 18	Oct 18 to Sept 19	Oct 19 to Sept 20
Any other white background	56	60	41
White British	46	31	42
White and Black Caribbean	1	3	3
Any other Black background	2	2	3
White and Black African	1	2	1
White and Asian	2		2
Any other mixed	2		
Any other Asian background	1	1	
African		2	
Not stated	1		5
Irish		1	
Grand Total	112	102	97

12. There are several elements to our work locally to reduce the rate of first-time entrants into the youth justice system.
13. Dorset Police and Dorset Combined Youth Offending Service share a commitment to avoiding unnecessary criminalisation of young people. Whenever possible an informal response will be taken to low level offending by a young person, usually in the form of a 'Youth Restorative Disposal'. This outcome combines a restorative justice intervention with consideration of the need for the young person to receive additional support from Early Help or Social Care services.
14. A pan-Dorset Protocol to Reduce the Criminalisation of Children in Care was launched in 2016, representing collaboration between Dorset Police, Dorset Combined Youth Offending Service, local authority children's services and independent providers of children's residential homes. The focus of the Protocol is to avoid using criminal justice responses for behaviour by a child in care at their place of residence. When a police response is required, efforts are made to avoid applying a criminal justice outcome. The Protocol is regularly reviewed and its application continues to be monitored.
15. In May 2020 Dorset Police introduced a 'Youth Diversion Disposal' for young people found to be in possession of small quantities of cannabis. This approach will involve contact from the police along with access to substance misuse support services and has been developed jointly by Dorset Police, the Youth Offending Service, local authority commissioners and local substance misuse services. This approach will be reviewed and may be expanded to address other offence categories. A Youth Diversion Disposal would not count as entering the youth justice system.
16. Decisions about how to respond to offending by children are taken by local police forces, usually working in conjunction with their local youth offending service. This means that there is some geographical variation in decision-making, reflected in the varying rates of youth first-time entrants across the country. In order to benchmark our local practices and decision-making we will be arranging for our two Youth Offending Service Team Managers to observe decision-making panel meetings in other parts of the country.
17. Dorset Combined Youth Offending Service, Dorset Police and other local criminal justice agencies are working together to identify and reduce the over-representation of people from BAME backgrounds in the criminal justice system. Young people

entering the justice system will be one of the areas focused on by this multi-agency group.

Options Appraisal

18. This report is provided for information.

Summary of financial implications

19. There are no immediate financial implications for the committee to consider.

Summary of legal implications

20. Local authorities are required to maintain a multi-agency youth offending service under the Crime and Disorder Act (1998). That Act also established the Youth Justice Board and provided it with duties to oversee the effectiveness of youth justice services. The rate of first-time entrants to the youth justice system is one of the national key performance indicators monitored by the Youth Justice Board.

Summary of human resources implications

21. No human resource implications have been identified in this report.

Summary of sustainability impact

22. This report is provided for information, rather than for decision-making, so no new sustainability implications have been identified.

Summary of public health implications

23. It is recognised that contact with the youth justice system can have a detrimental effect on young people's well-being. Success in reducing the rate of young people entering the justice system will therefore have a beneficial impact on young people's health.

Summary of equality implications

24. Children in Care and children from BAME backgrounds are known to be over-represented in the youth justice system, particularly in the youth custodial estate. The local rate of BAME first-time entrants is not disproportionate to the local population. Attention is also being given to the progress of young people from these groups through the justice system to reduce the numbers receiving custodial or other more restrictive sentences.

Summary of risk assessment

25. This report is for information and therefore does not include recommendations for new practices that would require a further risk assessment.

Background papers

There are no background papers for this report.

Appendices

There are no appendices to this report.

**CHILDREN'S SERVICES OVERVIEW AND
SCRUTINY COMMITTEE**



Report subject	The Determination of Admission Arrangements 2022/23 for Maintained Mainstream Schools
Meeting date	24 November 2020
Status	Public Report
Executive summary	In line with the requirements of the School Admissions Code 2014 and associated legislation, BCP Council is statutorily required to determine its admission arrangements annually. This report requests Cabinet to determine the 2022/23 admission arrangements for its maintained community and voluntary controlled schools. The arrangements remain unchanged from the previous academic year.
Recommendations	<p>It is RECOMMENDED that:</p> <p>Cabinet approve:</p> <p>(a) the admission arrangements for maintained community and voluntary controlled schools in accordance with Part III, Chapter I, Section 89 of the 1998 School Standards and Framework Act and Section 1 of the School Admissions Code 2014</p> <p>(b) the Coordinated Admissions Scheme for the administration of the 2021/22 year in accordance with Part III, Chapter I, Section 89 of the 1998 School Standards and Framework Act and paragraphs 2.202.22 of the School Admissions Code 2014.</p>
Reason for recommendations	<p>BCP Council is legally required to determine admission arrangements for the 2022/23 academic year for all maintained schools for which it is an admission authority and to agree co-ordinated admission arrangements for all admission authorities in the area.</p> <p>Arrangements must be determined by BCP Council by 28 February 2021.</p>

Portfolio Holder(s):	Cllr Nicola Greene, Covid Resilience, Schools and Skills
Corporate Director	Elaine Redding, Corporate Director, Children's Services
Report Authors	Neil Goddard, Director of Quality and Commissioning
Wards	Council-wide
Classification	For Decision

Background

1. The Council and schools which are deemed to be an 'admission authority' are required each year to set arrangements explaining how and when they will decide to offer school places.
2. The Council is required to have an admissions policy for its maintained community and voluntary controlled primary schools located in Poole and Christchurch.
3. The Council must also set an administrative scheme setting out for parents and schools how the application and offer process will be co-ordinated.

Admission Arrangements and Published Admission Numbers

4. The admissions arrangements must explain how to apply for a place and, once an application is received, how it will be processed. The policy must contain clear oversubscription criteria should there be more applications for places than there are places available. The number of places available at a normal point of entry for each school – The Published Admission Number - must also be set and included in the policy for parents.
5. The proposed admissions policy is attached at Appendix 1. Minor date alterations have been made. All other areas of the arrangements (catchments, supplementary information form, policies for service families and for requests for applications for a place in a year group different to that determined by date of birth, including delayed admission to reception for summer born children) remain the same.
6. As there are no changes to the proposed arrangements, the Council is not required to publicly consult.
7. Proposed Published Admission Numbers (PAN) for 2022/23 are attached at Appendix 2. They remain the same as the 2021-22 academic year and include the reduction in the PAN at Somerford Primary School to support the BCP programme to develop additional SEND provision. The Office of the School's Adjudicator agreed to the reduction in the PAN at Somerford on 25 August 2020 following the public consultation and recommendation made by Cabinet on 29 July 2020.

Co-ordinated Scheme

8. The Council is required under Paragraphs 2.20-2.22 of the Department for Education's School Admissions Code to set a Co-ordinated Scheme for the processing of school applications for entry to school in September 2022.

9. The scheme recommended and attached at Appendix 3 is a single scheme for the whole of the Bournemouth, Christchurch and Poole area. The scheme is in principle the same as that set by the Council for the 2021-22 academic year with minor date alterations.

Summary of financial implications

10. The admissions function is entirely funded from the Dedicated Schools Grant (DSG). Therefore, there are no wider revenue budget implications to the Council. The recommendations set out above are intended to be accommodated within the existing budget allocated from within the DSG for this purpose.

Summary of legal implications

11. Council must determine the co-ordinated scheme, admission arrangements and published admission numbers no later than 28 February 2021.
12. If no action is taken the Council will not meet its statutory duty to have admission arrangements which meet the requirements of the School Admissions Code 2014.

Summary of human resources implications

13. None.

Summary of sustainability impact

14. Admission Arrangements must be set in line with the statutory requirements of the School Admissions Code 2014.

Summary of public health implications

15. None.

Summary of equality implications

16. Admission Arrangements must be in line with the statutory requirements of the School Admissions Code 2014.

Summary of risk assessment

17. If BCP Council do not determine admission arrangements for its community and voluntary controlled schools by 28 February 2021, the council will not have met its statutory duty as defined in the School Admissions Code 2014 and the DfE may impose arrangements upon the Council.

Background papers

[School Admissions Code 2014](#). Published works

[1998 School Standards and Framework Act](#). Published works.

Appendices

Appendix 1 BCP Council Admissions Policy 2022/23

Appendix 2 Published admission numbers 2022/23

Appendix 3 BCP Council Coordinated Scheme for 2022/23

COMMUNITY AND VOLUNTARY CONTROLLED INFANT, JUNIOR AND PRIMARY SCHOOLS



ADMISSIONS POLICY 2022/23

The admission authority for all community and voluntary controlled mainstream schools in the Bournemouth, Christchurch and Poole Council area is the Local Authority. This policy applies to applications for school places starting in September 2022 and should be read in conjunction with the parents' guide available at bcpcouncil.gov.uk/schooladmissions from 12 September 2021.

Children with an Education, Health and Care Plan issued by a local authority naming a school where a child should receive his/her education will be admitted to that school before preferences are considered for admission in September.

Where there are more applications than places available the following criteria will be used, in numerical order, to decide the priority list for the offering of places up to the school's Published Admission Number:

1. "Looked After Children" or "previously Looked After Children" (note 1)
2. Children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted (note 2)
3. Children who BCP Council accepts have an exceptional medical or social need and where there is a need for a place at one specific school (note 3)
4. Children who live in the school's catchment area who have a sibling who is already on the roll of the school and will continue to attend the school at the time of admission (note 4)
5. Children living within the school's catchment area who are attending a recognised feeder school and are on that school's roll at the time of application (note 5)
6. All other children who live in the school's catchment area
7. Children who live outside the school's catchment area who have a sibling who is already on the roll of the school and will continue to attend the school at the time of admission (note 4)
8. Children living outside the school's catchment area who are attending a recognised feeder school and are on that school's roll at the time of application (note 5)
9. Children living outside the school's catchment area and whose parents wish them to attend a CE voluntary controlled school on denominational grounds (note 6)
10. Children of staff where the member of staff has been employed for two or more years at the school applied for at the time the application for admission is made or who have been recruited to a vacancy to meet a demonstrable skills shortage as at the date of application (in year) or relevant closing date under the LA co-ordinated scheme (normal year of entry) and who still intend to be employed at the school at the time of the child's admission (note 7)
11. All other children who live outside the school's catchment area.

If a school is oversubscribed in any of the categories above, children in the oversubscribed category who live closest to the school will be given priority (notes 8 and 9). If the distance measurement is equal for two or more applicants the place will be allocated by the drawing of lots (note 10).

Please ensure you read notes 1 to 10 and the remainder of this policy for further information.

Admission arrangements

Admission will be in accordance with the agreed scheme for co-ordinated admission arrangements 2022/23.

Starting Reception in 2022/23

All children can start in Reception on a full-time basis in September 2022. Parents/carers may discuss with the Headteacher whether or not their child should start on a part-time basis. The final decision will rest with the parent/carer of the child.

Delayed or deferred start

For children born between 1 September and 31 March, parents can delay their child's start date until later in the school year but not beyond the point at which they reach compulsory school age (i.e. by the start of the term following their fifth birthday). For children born between 1 April and 31 August, parents can also delay their child's start date; but not beyond the beginning of the final term of the school year (i.e. the term that starts after the Easter/Spring holidays) for which the offer was made.

The school place offered cannot be delayed until the following academic year – it must be taken up in the academic year for which it is offered. Parents and carers who do not take up the offer of a place during the Reception year will need to reapply for a school place the following year. Places offered but not taken up by the beginning of the final term (i.e. the term that starts after the Easter/Spring holidays) will be withdrawn.

If parents/carers want to apply for the following year they would normally be expected to apply for a place in Year 1. Parents and carers need to be aware that Year 1 in the school they were originally offered could be full at this stage.

Applications for a place in a year group different to that determined by date of birth, including delayed admission to reception for summer born children

Applications for children to be educated in a year group different to that determined by their date of birth, including delayed admission to reception for summer born children, will be considered on their individual merits by a specialist panel comprising: a Senior Officer from the School Admissions Team, a senior member of the SEND Team where a child has/is believed to have special educational needs and the Headteacher of the school applied for.

Details of what you need to do to apply for a different year group can be found in the policy document "Policy for responding to parental requests for admission to community and voluntary controlled schools to a year group different to that determined by their date of birth, including delayed admission to reception for summer born children" available online at bcpcouncil/schooladmissions or from the School Admissions Team.

Parents considering this are advised to contact the Local Authority at the earliest possible opportunity (preferably before 30 November 2021) to ensure a decision has been made by the Local Authority before the national closing date for applications to Reception.

Excepted pupils for infant classes (Years R, 1 and 2)

Infant classes must not contain more than 30 pupils with a single school teacher. Additional children may be admitted under limited exceptional circumstances. These children will

remain an 'excepted pupil' for the time they are in an infant class or until the class numbers fall back to the current infant class size limit. The excepted children are:

- Children admitted outside the normal admissions round with Education, Health and Care Plans;
- Looked After Children and Previously Looked After Children admitted outside the normal admissions round;
- Children admitted, after initial allocation of places, because of a procedural error made by the admission authority or local authority in the original application process;
- Children admitted after an independent appeals panel upholds an appeal;
- Children who move into the area outside the normal admissions round for whom there is no other available school within reasonable distance;
- Children of UK service personnel admitted outside the normal admissions round;
- Children whose twin or sibling from a multiple birth is admitted otherwise than as an excepted pupil;
- Children with Special Educational Needs who are normally taught in a special educational needs unit attached to the school, or registered at a special school, who attend some infant classes within the mainstream school.

In Year Fair Access

All the admission authorities in BCP Council have established an In Year Fair Access Protocol. The purpose of the In Year Fair Access Protocol is to ensure that – outside the normal admissions round – unplaced children, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. Cases are considered by a Panel comprising Headteachers and/or their representatives. When seeking to place a child, the Panel will consider all schools in a fair, equitable and consistent manner. Decisions of the Panel may mean that individual schools admit children above the Published Admission Number. Admission authorities will not normally be asked to admit a child to an infant class where there are already 30 children in the class.

In Year Admissions – Looked After Children

A Looked After Child (see Notes) may be admitted to a school above the Published Admission number if it is felt by the local authority that a particular school is the most appropriate placement to meet the needs of the individual child. BCP Council has adopted a Protocol for dealing with in year admissions of Looked After Children.

Home Address

The home address where a child lives is considered to be a residential property that is the child's main or only address during term time. Applicants can be asked to provide additional evidence in order to verify addresses and/or other details provided. It is at the discretion of the local authority what evidence is required (evidence may include, but is not limited to, Child Benefit, GP registration, evidence of home ownership/tenancy etc.). The final decision on the home address of a child will be made by BCP Council. If any information supplied by an applicant is judged by the local authority to be fraudulent or intentionally misleading, the Council may refuse to offer a place, or if already offered, may withdraw the offer.

Applications from separated Parents/Carers

Only one application can be considered for each child. Where parents/carers are separated it is essential that agreement is reached by both parties concerning the nominated preferred schools. Where a child spends part of their week with one parent and part with the other, only one address can be used. This must be the address at which the child spends most of their time during term time. Applicants can be asked to provide additional evidence in order to verify addresses and/or other details provided. It is at the discretion of BCP Council what evidence is required (evidence may include, but is not limited to, Child Benefit, GP registration, evidence of home ownership/tenancy etc.). The final decision on the home address of a child will be made by the Council. If any information supplied by an applicant is judged by BCP Council to be fraudulent or intentionally misleading, the Council may refuse to offer a place, or if already offered, may withdraw the offer.

Applications for children of multiple births

If there are insufficient places to accommodate all the children of a multiple birth (i.e. twins, triplets etc) in any year group and one child can be admitted, the other siblings of the multiple birth will be admitted over the school's Published Admission Number. If it is in an infant class (Years R, 1 and 2) the additional children over the PAN will be considered as excepted pupils for the entire time they are in an infant class at the school or until the class numbers fall back to the infant class size limit in accordance with the School Admissions Code.

Waiting Lists

The LA operates a limited waiting list policy. Each added child will require the list to be ranked again in line with the published oversubscription criteria. Priority will not be given to children based on the date their application was received or their name was added to the list. Parents can apply to have their child's name placed on a waiting list for the academic year for which the school place was refused. If parents wish to keep a child on a waiting list beyond this term they will need to write in for an extension. There is no guarantee of a school place by remaining on the waiting list.

Appeals

If the LA is unable to offer a place at a school that has been applied for, the parent has the right to appeal to an independent Appeals Panel. Details will be included in the letter refusing the school place. The decision of the Panel is binding on all parties.

Notes

1. A "Looked After Child" means any child who is in the care of a local authority in accordance with Section 22 (1) of the Children Act 1989. A child who was "previously a Looked After Child" means a child who after being Looked After became subject to an Adoption Order under the Adoption Act 1976 or under Section 46 of the Adoption and Children Act 2002, a Residence Order or Child Arrangement Order under Section 8 of the Children Act 1989 or Special Guardianship Order under Section 14A of the Children Act 1989. Applicants can be asked to provide additional evidence in order to verify the previously looked after status of a child. It is at the discretion of BCP Council what evidence is required. The final decision will be made by the Council. If any information supplied by an applicant is judged by BCP Council to be fraudulent or intentionally misleading, the Council may refuse to offer a place, or if already offered, may withdraw the offer.
2. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other

provider of care whose sole purpose is to benefit society. Applicants can be asked to provide additional evidence in order to verify the previously looked after status of a child. It is at the discretion of BCP Council what evidence is required. The final decision will be made by the Council. If any information supplied by an applicant is judged by the BCP Council to be fraudulent or intentionally misleading, the Council may refuse to offer a place, or if already offered, may withdraw the offer.

3. If applying under medical or psychological grounds, written advice from an NHS Consultant (for medical grounds), or an NHS Consultant Psychiatrist (for psychological grounds) that documents the child or young person's medical or psychological needs must be included with the application. Children will only meet this criterion if the school(s) named on the application form is assessed by BCP Council to be the only school(s) that can meet any specific medical or psychological needs identified.
4. "Sibling" means:
 - a full brother or sister who lives with one or both parents or carers in the same property during the school week.
 - a half-brother or half-sister who lives with one or both parents or carers in the same property during the school week.
 - an adoptive brother or sister who lives with one or both parents or carers in the same property during the school week.
 - a foster brother or sister who lives with one or both parents or carers in the same property during the school week.
 - non-blood related children who, together, all live with one or both parents or carers in the same property during the school week.

For Christchurch Infant School and Mudeford Infant School the sibling link will apply to Christchurch Junior School and Mudeford Junior School and vice versa.

5. Children who are on roll at the recognised feeder Infant School and are applying to the recognised receiver Junior School. This applies to Mudeford Infant & Junior Schools and Christchurch Infant & Junior Schools only.
6. In order to qualify for consideration under this category, parents/carers will need to show that at least one adult family member and the child to whom the application relates to have been attending their local church at least once a month for a minimum of a year prior to the closing date for applications. The application must also be supported by a Supplementary Information Form signed by the vicar/priest/minister or leader of the church confirming this.

In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or relevant place of worship or alternative premises have been available for public worship.

7. Staff are defined as all Bournemouth, Christchurch and Poole Council employed teaching and support staff at the preferred school. 'Children of staff' refers to situations where the staff member is the natural parent, the legal guardian or a resident step parent. If applicants wish to be considered under this criterion then a letter from the Headteacher confirming the above applies to the applicant must be provided at the time of application.

8. With the exception of Hillbourne Primary School the distance between the child's home and preferred school will be determined by the shortest straight line measurement calculated using the LA's geographical information system in use at the time of allocation (the system at the time of setting the policy is Servelec Synergy, and takes the measurement between the address mapping points of the school and the applicant's home). NB. School transport is based on walking distances.
9. **For Hillbourne Primary School** the distance from home to school is measured using the shortest, safe and practicable walking route using the centre line of roads and footpaths (excluding paths identified for the sole use of bicycles i.e. cycleways). Roads and footpaths measured are normally public. If your property is only accessible via a private road or footpath, this road or footpath may be included in the measurement.

The starting point for the measurement is taken from your home address. This has been geolocated using the geocoded address point obtained from the local authority's Local Land and Property Gazetteer. The total distance measured is a combination of 2 measurements using 3 points:

- i) Geocoded home address point
-to-
- ii) Centre of nearest road/footpath
-to-
- iii) Nearest approved school access point that is for use by pupils

All measurements are obtained from the local authority's Admissions System. The GIS maps used are provided by Ordnance Survey and represent the position as at the beginning of the annual admission cycle i.e. September in the year prior to admission. Any alterations to Ordnance Survey map references, footpaths or roads added after this time will not be taken into consideration. No measurements obtained through other sources (e.g. search engines, mapping systems) will be accepted.

10. For applicants living on islands or residing permanently on a boat within Poole harbour, the distance measurement will be a straight line from the geocoded home address point to either:
1. the nearest public landing steps at Poole Quay, or
 2. a point on the mainland that the applicant proves to the satisfaction of the local authority that he/she can access

The total distance measured is a combination of 3 measurements using 4 points:

- i) Geocoded home address point
-to-
- ii) Public landing steps or other approved access point on the mainland
-to-
- iii) Centre of nearest road/footpath
-to-
- iv) Nearest approved school access point that is for use by pupils using a straight line or walking route distance dependent upon the school applied for.

If an applicant advises the local authority that the child would or could use the Sandbanks/Studland Chain Ferry in the journey to school, then the distance will be measured on that basis from the geocoded home address point and will include the distance travelled by the ferry.

11. If there are insufficient places to accommodate all applicants and the distance criterion is used, the local authority will use random allocation for applicants living an equal distance from the school (up to three decimal points) or at the same address or in the same block of flats who are eligible for the remaining places. Applicants will have their names drawn as lots to see who should be offered the place(s). The person drawing the names will be an officer within the local authority who has no involvement in the school admissions process.

COMMUNITY AND VOLUNTARY CONTROLLED INFANT, JUNIOR AND PRIMARY SCHOOLS



PUBLISHED ADMISSION NUMBERS 2022/23

School Name	Published Admissions Number 2022/23
Burton CE Primary School	60
Christchurch Infant School	120
Hillbourne Primary School	60
Mudeford Community Infant School	60
Mudeford Junior School	66
Somerford Primary School	30

COMMUNITY AND VOLUNTARY CONTROLLED INFANT, JUNIOR AND PRIMARY SCHOOLS



COORDINATED ADMISSIONS SCHEME 2022/23

All schools in Bournemouth, Christchurch and Poole together with the Local Authority have, in accordance with statutory requirements, agreed to coordinate the main entry admission and transfer process for 2022-23. The agreed scheme enables an application to be made on a single application form.

The coordinated scheme applies to the following admission points of entry:

Point of Entry	National Closing Date (Applying on Time)
Entry into Reception at all First, Infant Primary and All-Through schools	15 January 2022
Entry into Year 3 at Junior schools	15 January 2022
Entry into Year 5 at Broadstone Middle School	15 January 2022
Entry into Year 7 at schools with a point of entry at year 7	31 October 2021
Entry into Year 9 at Corfe Hills School and LeAF Studio School	31 October 2021

BCP Council will coordinate with other local authorities to ensure that a child receives only a single offer of a school place. It will seek to offer the highest preference able to be agreed subject to the receipt of information in sufficient time and the other local authorities' schemes providing for this.

Parents/carers should complete an application and name three different schools in the order that they would like their child to attend. Parents/carers must submit their application to their home local authority by the published closing date specified in the table above.

Preferences on faith grounds

Parents/carers expressing a preference on faith grounds must check the relevant school policy to find out how to provide evidence of religious faith and practice. Parents/carers will be required to complete a Supplementary Information Form and submit the Form before the published closing date. Where baptismal evidence is required, parents/carers must check how this is provided to the school. All relevant evidence must be submitted before the published closing date. The Supplementary Information Forms can be downloaded from the BCP website or from the relevant school website.

Changes or applications received after the closing date

Applications or any change of preference received after the national closing date for applications will be considered as a late application unless otherwise specified within the school's admissions policy.

Applications that are considered late will be processed after all on-time applicants have been notified of their result. Late applications received before the published late closing date will be processed in accordance with the timetable (see below).

Any applications received after the published closing date for late applications will be processed as quickly as possible after the timetable (see below) has been completed. Once processed, they will be immediately added to the waiting list(s) if a place is not available.

Living or applying for schools outside BCP Council

Parents/carers who live outside the BCP Council who wish to apply for a school will need to complete their home local authority's application form in accordance with timescales published in that Local Authority's scheme.

BCP Council will send a list of all applicants to all school Admission Authorities within the council's area. It will send applications for schools in other local authorities to the relevant local authority to administer.

Information from other admission authorities

Where a parent/carer lists a school which is its own admission authority, or a school in another local authority as one of their preferences, information is electronically transferred to the relevant school or local authority. The admission authority will then be required to rank in order the applications they received in accordance with their admission arrangements and decide whether they can offer the child a place.

Once the decisions have been made by the relevant admission authority, they are returned to the Local Authority by the deadline specified (see timetable below). The LA then compares the provisional offer lists; if a child's name appears on more than one offer list, the LA will then refer to the preference order on the parent/carer application to see which school the family wants the most. Then, in accordance with the order of preference on the application form, the child's name will be retained on the list of the highest preference school able to offer a place and removed from the lower preference school(s) offer list(s).

Places freed up by this process will then be offered to applicants who are next on a school's ranked order of priority.

When preferences cannot be met

For those applicants who are not able to be offered any of their preferred schools:

- if they are resident in BCP Council, they will be offered a place at the nearest school to their home address which still has places available with agreement from the relevant admissions authority; or
- if they are resident outside of BCP Council, they will be referred to their own local authority to discuss schooling.

Those applicants who apply after the national closing date go through a similar process again, resulting in further offers being made in accordance with the agreed late application timetable.

Outcome of application

BCP Council will advise parents/carers who applied online by uploading the outcome to the online system. Parents/carers will be able to view the outcome of their application online on the relevant national offer date. BCP Council will issue letters to all parents on the national offer dates.

Waiting list

The length of time a child's name is on the waiting list cannot be taken into account when places become available. Places are offered in accordance with the oversubscription criteria in the school's published admissions policy.

Waiting lists for the point of entry must be held until 31 December 2022. Not all schools hold waiting lists after this time. Parents will receive information in their notification letter about how the waiting lists are managed.

All waiting lists held for the academic year 2022/23 will expire on 31 August 2023. Parents/carers must submit a new school application form for 2023/2024 and any subsequent years. Applications can be submitted from 1 June 2023.

Appeals

School Admission Authorities will inform the BCP Council of the outcome of any appeals within 2 working days.

Timetable for On Time Applications 2022/23

	Secondary	Junior/Middle	Reception
Closing date for applications	31/10/21	15/01/22	15/01/22
BCP Council (BCP) to exchange applicant information with other local authorities (LAs) by BCP to exchange applicant information with other school Admission Authorities (AAs) in Council's area, with the exception of any applications received from outside the area, by	19/11/21	04/02/22	04/02/22
BCP sends a list of all applicants from outside the area to other AAs in BCP	26/11/21	18/02/22	18/02/22
AAs to send electronically a list of pupils to BCP in the order to be considered, together with the relevant criteria for each applicant	07/01/22	02/03/22	02/03/22
First exchange of offers between BCP and other LAs for applicants resident in their respective areas by	21/01/22	16/03/22	16/03/22
Deadline for final exchange of offers between LAs for applicants resident in their respective areas	04/02/22	31/03/22	31/03/22
BCP to inform other AAs of final allocation of places by	23/02/22	13/04/22	13/04/22
BCP issues notification letters to all applicants and on-time notifications to be uploaded on	01/03/22	19/04/22	19/04/22
Parents accept/refuse offer by	15/03/22	03/05/22	03/05/22

Timetable for Late Applications 2022/23

	Secondary	Junior	Reception
Closing date for late applications	28/01/22	11/02/22	11/02/22
BCP Council (BCP) to exchange applicant information with other school Admission Authorities (AAs) in BCP	04/02/22	07/03/22	07/03/22
AAs to send electronically a list of pupils in the order to be considered, together with the relevant criteria for each applicant	24/02/22	21/03/22	21/03/22
BCP to inform other AAs of final allocation of places	04/03/22	06/05/22	06/05/22
BCP issues notification letters to all applicants on	11/03/22	11/05/22	11/05/22
Parents accept/refuse offer by	25/03/22	24/05/22	24/05/22

Please note

At the end of the above timetable, the BCP Council will continue to coordinate the allocation on a regular basis until the end of the school year.

IN YEAR ADMISSIONS

With the agreement of the school admission authorities, BCP Council coordinates all applications for school places in the council's area except Highcliffe School. Parents are advised to contact Highcliffe School directly for an application form.

One application form will be available for parents/carers wishing to apply for any school located in BCP Council. The application will invite parents to list up to three schools ranked in the order they would like their child to attend. The parents/carers should then submit the application to the BCP Council.

Parents/carers applying for a church school who request a place on faith grounds must provide a completed Supplementary Information Form. The Supplementary Information Form (SIF) is available from the school or a copy can be downloaded from the BCP website. Details of where to return the SIF are set out in the information on each school's websites regarding their admission arrangements.

For applications for schools in the council's area, BCP Council will send the application details to the relevant school Admission Authority, normally within 3 working days of receipt.

Admission Authorities will inform BCP Council within 7 school days of the outcome of the application. BCP Council will send out an offer or refusal letter (except for Highcliffe School which will send the letter to the parent, copied to the Local Authority). Only in exceptional circumstances will BCP Council agree an extension to the time taken for an application outcome. It will be expected from the relevant admission authority that they will be able to give a clear explanation to the parents/carers as well as the Local Authority why there are further delays. Information regarding schools that do not process applications in a timely manner may be passed on to the Schools Adjudicator and/or relevant Department for Education agencies (e.g. RSC, EFSA). The need to request direction may also be considered.

All Admission Authorities will inform BCP Council of the results of any appeal hearings within 2 working days of the appeal outcome.

Applications to start in September 2022 for places in a year group different to the point of entry

With the exception of applications for Grammar Schools, these applications will not be processed until after 1 June 2022.

Any applications received prior to 1 May 2022 will be too early to be processed and the parent will be asked to submit a new application after 1 June 2022. Applications received between 1 May and 1 June 2022 will be retained by the School Admissions Team and processed after 1 June 2022.

Applicants applying before 1 June 2022 will be informed that their application will not be processed until after this date. This does not constitute a refusal to offer a school place at any of the preferred schools and therefore there will be no right of appeal until such time as the application has been processed.

Grammar School applications will need to be processed early to allow sufficient time for testing and, if appropriate, to allow appeals to be heard before the end of the Summer Term. Therefore applications for grammar school will be processed as and when received.

Looked After Children

A "Looked After Child" means any child who is in the care of a local authority in accordance with Section 22 (1) of the Children Act 1989. BCP Council has adopted a Protocol for

dealing with In Year applications for Looked After Children. All applications will be processed in accordance with the Protocol.

Waiting lists

New waiting lists are normally created from September each year.

Where waiting lists are held, BCP Council will ensure any places that become available are offered in accordance with the oversubscription criteria within the published admissions policy of the school.

The waiting list for 2022/23 will expire on 31 August 2023. Parents/carers must submit a new application for 2023/2024 and any subsequent years. Applications for the new waiting list can be submitted from 1 June 2023.

CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE



Report subject	Children's Services response to Covid- 19
Meeting date	1 December 2020
Status	Public Report
Executive summary	This report provides an update summarising Children's Services response to the Covid-19 pandemic, and to provide assurance as to how we will continue to work with partners to meet the needs of children, young people and their families during the course of the pandemic.
Recommendations	It is RECOMMENDED that Children's Services response to the COVID 19 pandemic be noted.
Reason for recommendations	To ensure that all members of this Committee are fully informed of the way that Children's Services have responded to the COVID-19 pandemic.

Portfolio Holder(s):	Mike White – Portfolio Holder for Children and Young People
Corporate Director	Elaine Redding – Corporate Director – Children's Services
Report Authors	Neil Goddard – Service Director – Quality and Commissioning
Wards	Council-wide
Classification	For information

Background

1. Children's Overview and Scrutiny Panel received a report from Children's Services on 30th June 2020. This report outlined the Council's response to the Covid -19 pandemic and set out plans for recovery.
2. This is a further update to that report summarising the recognised strengths, and ongoing challenges that have been identified and are being addressed.

Children's Services Response to Pandemic

3. Throughout the course of the pandemic, through lock down, recovery, and the move into the second wave, Covid-19 has had a significant impact on the way that Children's Services work with children and families. The service has responded to

the changing landscape effectively in part due to the agile approach to working which was in place to support remote and home based. Those early adjustments coupled with strong partnership commitment to working with families enabled a continued focus on our most vulnerable children.

4. Schools in the area all remained open to vulnerable and key worker children throughout lockdown. More recently the Council has worked closely with schools and education colleagues, playing a key part in the successful return of all children to school.

Covid 19 – Key Actions

5. Call centre COVID shield hub created – “Together We Can”, and document developed for the call centre to assess needs and direct any relevant work to Children’s Social Care
6. BCP Early Help Family Hubs remained open throughout lockdown providing valuable services to vulnerable families including foodbank delivery. Added Virtual Family Hub offer.
7. Maintained an expectation of face to face visiting wherever possible with virtual visits used only by exception. A standard of a 5 day visiting pattern was established together with detailed risk assessment of all cases.
8. Food and other support packages were made available to Care Experienced Young People (CEYP) and proved an effective way of keeping in touch.
9. CEYP were provided with mobiles, top up credit, laptops and tablets where needed.
10. CEYP were supplied with information for engagement with Child and Adolescent Mental Health Services (CAMHS) and online learning and keeping in touch with family and friends.
11. Offices were kept open so that staff were available to respond face to face to young people in crisis.
12. Youth workers were redeployed to support engagement with those families who are hardest to reach. Close working with the Virtual School and Early Help services provided a more comprehensive view of needs
13. Emergency Foster carers were recruited – fostering and adoption panels continued and were held virtually where necessary..
14. CEYP who turned 25 have continued to have access to services with the strong message that support is available where needed.
15. Participation team 'kept in touch' by running virtual sessions, e.g. weekly quiz with support continuing for over 25.
16. Continued placing children for adoption where appropriate in line with usual process and procedure.
17. Foster Carers received increased contact with Supervising Social Workers, with weekly email containing useful tips through COVID and competitions for Children in Care with prizes for participating.
18. Virtual support group for children who foster (birth and adopted children of carers), regular contact from Director of Children’s Services.

19. Limited use of the adoption & fostering easements allowed by the government as a result of Covid. Some virtual panels were held, self-certified health checks where needed and no unannounced visits.
20. Mental Health support was offered through Emotional Health and Wellbeing practitioners, Clinical Psychologists, Looked After Children (LAC) Nurse and Social Workers /Family Support Practitioners.
21. Some CEYP were given financial support where they were unable to find summer work to support University costs, and two, who were overseas, were given direct financial support.
22. Workers were provided with mobiles and laptops where needed to support working from home.
23. Managers held virtual supervision with staff, team meetings and training, drop-in sessions.
24. All staff worked in an agile way across the estate to maintain safety measures including social distancing.
25. Effective partnership working continued throughout together with co-ordinated response from practitioners across agencies.
26. Support from Her Majesty's Inspectorate (HMI) was brokered with seconded staff brought in during Covid-19 undertaking specific work on neglect, supervision and smart planning.
27. Link Worker model deployed to provide support to schools across a range of issues, including vulnerable children returning to school. This has been built upon in the current planned phase with the Team Around the School approach.
28. All schools championed and supported to remain open to vulnerable and key worker children. Regular meetings with phase-specific groups alongside Public Health to support, challenge and share best practice.
29. Staff agreed that while face to face, in-school support was most effective for pupils with SEND, where this wasn't possible, some online home learning could be beneficial, provided that schools maintain routine as much as possible, tasks are personalised and appropriately differentiated, and staff are able to offer families regular support.

Covid-19 Impact on Schools

30. In February 2020 many primary schools & some secondary provision were under severe strain due to self-isolation and actual symptoms in many settings; by the end of March some schools were near to closure due to staff attendance rates.

Following lockdown all 96 schools and most SEND provision stayed open on their own or on a consolidated site until June when all opened more widely; within 2 weeks both primary & secondary phase in BCP had as full attendance as was possible within Covid guidance.

Key Actions

31. Schools, Bournemouth and Poole College and BCP Council teams have worked together closely throughout the pandemic and with one exception schools have relied principally on BCP teams & their peers.
32. Children's Social Care and Family and Inclusion teams worked closely with schools and college on sighting vulnerable learners and supporting improved attendance

through link workers for each setting, plus weekly meetings of SEND schools and settings.

33. BCP Quality and Commissioning and School Provider Standards teams supported school & college providers via regular Zoom leadership meetings, daily bulletins, support for Free School Meals at home and in school, deep dives on home learning/resource curation, management and escalation of issues to Department for Education and other teams.
34. Schools and BCP teams supported food for families, developed Covid-19 specific risk assessments (including for every child with an Education, Health and Care Plan) and managed the examination crisis together.
35. All 96 schools stayed open for the duration of lockdown.
36. Increasing numbers of Vulnerable Group pupils and Key Worker children attended during full lockdown with 3000+ attending daily by May 30th.
37. All schools opened (including SEND and Alternative Provision) on 7th September and attendance including that of Vulnerable Group and those with Education, Health and Care Plans is high. Bournemouth and Poole College full offer for SEND post-16 is open.
38. There were 3 - weekly meetings with all Multi Academy Trust (MAT) leaders for BCP schools in addition to the support directly to schools.
39. Heads of School Improvement (HoSI) and Regional Schools Commissioner (RSC) met and continue to meet weekly.
40. Maintained schools, including Alternative Provision, have all grown in confidence during this period and effective support is being given by BCP teams and peers.
41. Those with SEND have found this period a challenge but have been resilient and are getting excellent support from Family and Inclusion Services, other teams and peers.
42. Over 1000 laptops were distributed to vulnerable pupils.
43. One college diverted students to care for Covid-19 patients.

Challenges

44. Cost of Covid-19 to schools; Heads of School Improvement South West estimate £30k for SEND schools not covered by DfE and secondary schools estimate is £100k per school on average by September.
45. The ongoing pressures schools face have continued and been exacerbated by the need to provide home learning and on site provision. In addition, some schools have faced other pressures including Winchelsea which was mid-inspection and schools in the inspection window expecting early visits in January where the process and timescales have not been clear.
46. School/provider resilience. We have good systems in place and work well with Public Health Dorset. However, with 23 organisations with a confirmed case that has impacted on staff attendance/pupil bubbles being sent home.
47. Availability of testing and communication remain significant issues for Headteachers /principals.

Summary of financial implications

48. Many of measures that have been put in place have financial implications. These will be minimised and reflected in the Council's overall assessment of the impact of Covid – 19 on the delivery of the budget.
49. Whilst additional funding from central Government is welcome, this is insufficient to meet the costs and further investment will be needed.

Summary of legal implications

50. These are covered in the report above in respect of the response to the Coronavirus Act and amendments, and in the ongoing adherence to our statutory duties.

Summary of human resources implications

51. HR colleagues have been fully engaged with the ongoing work to support staff during the pandemic. This has enabled the workforce to be deployed flexibly and creatively to retain continuity of service.

Summary of sustainability impact

52. None

Summary of public health implications

53. Partnership working with Public Health colleagues has been key to addressing the pandemic. This has enabled the Council and schools to maximise their offer to children and families during the course of the pandemic and to guide our work with partner organisations.

Summary of equality implications

54. The impact of the pandemic on the most vulnerable children, young people and their families remains the focus of the work the council is delivering at this time.

Summary of risk assessment

55. Each aspect of the delivery plan will be risk assessed and outcomes taken into account.

Background papers

56. None

Appendices

57. There are no appendices to this report.

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Forward Plan – BCP Children’s Services Overview and Scrutiny Committee

Updated 17 11 2020

The following forward plan items are suggested as early priorities to the Children’s Services O&S Committee by the Chairman and Vice Chairman, following consultation with officers.

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer
1 December 2020				
1.	Scrutiny request from member of public	To consider the request for the Committee to scrutinise public request	Written request from member of public and briefing note	Neil Goddard, Service Director – Community Learning and Commissioning
2.	Update on First-Time Entrants performance	To enable the Committee to monitor this issue as requested	Committee Report	David Webb, Youth Offending Service
3.	The Determination of Admission Arrangements 2022/23 for Maintained Mainstream Schools	To enable the Committee to consider the arrangements prior to Cabinet consideration in January 2021	Committee Report	Angie Hill, Education Officer (Admissions and Exclusions)
4.	Children’s Services response to Covid to include an update on the reopening of schools	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report	Neil Goddard, Service Director – Community Learning and Commissioning

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer
5.	Budget overview and budget shaping for 2021/2*	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	*Consideration needs to be given to how and when this scrutiny happens.	Elaine Redding, Corporate Director
26 January 2021				
6.	Partnership Academy development – Social Work initiative	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report	Brian Relph, Interim Service Director - CYPSC
7.	Covid Impact and recovery - Mental Health and impact returning to school	To consider the level of mental health issues for children and young people withing BCP and for further in-depth scrutiny of any issues arising from the CAHMS transformation report considered by the Committee in September 2020.	Committee Report and input from MYP	Neil Goddard, Service Director – Community Learning and Commissioning
8.	Post-16 Provision – to include apprenticeship programme and provision for those without good GCSE		Committee Report	Neil Goddard, Service Director – Community Learning and Commissioning
9.	School Inclusion and Exclusion	To consider the rate of exclusions at secondary schools within the BCP area and the underlying	Inquiry session with headteachers / school	Neil Goddard, Service Director –

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer
		reasons for the exclusion rates. To investigate the actions that the Council are able to take in this matter and the outcome that they are delivering.	representatives / alternative provision / LA role Committee Report	Community Learning and Commissioning
10.	Childcare Sufficiency Review	To advise about the current state of the childcare market in BCP and get approval of the document and its contents/actions before consideration at Cabinet	Committee Report	TBC
11.	Significant Changes to Linwood and Winchelsea Schools for September 2021	To enable the Committee to consider the issue before consideration at Cabinet	Committee Report	Neil Goddard, Service Director – Community Learning and Commissioning
Information only reports to be circulated				
12.	School results	Item for information to be circulated to the Committee. Any issues arising from this to be considered further	Information circulated to Committee members – questions / comments from committee to be published with the agenda	Neil Goddard, Service Director – Community Learning and Commissioning
13.	Update and Impact of the Family Support Strategy	Possible information only report		Elaine Redding, Corporate Director, TBC
24 February 2021				

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer
14.	Harmonisation Report	To provide the Committee with an overview	Committee Report	Elaine Redding, Corporate Director, Children's Services
15.	Child Exploitation To include an update on County Lines and knife crime.	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report	TBC
16.	Report on Children in Care To include details of any protected characteristics detailed within the Equalities Act	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report	Jane White Service Director, Children & Young People's Social Care
17.	Report on Children not in education, employment and training To include details on how the Pupil Premium is being spent	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report	Neil Goddard, Service Director – Community Learning and Commissioning
18.	Covid Impact and Recovery	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report	TBC
19.	The BCP Children and Young People's Plan	To consider and make any recommendations prior to approval at Cabinet. Action - add to Cabinet Forward Plan for March 2021	Committee Report	Neil Goddard, Service Director – Community Learning and Commissioning
23 March 2021				

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer
20.	Children's Services Self-Assessment	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report	Neil Goddard, Service Director – Community Learning and Commissioning
21.	Assurance of the impact of the Pan-Dorset Youth Offending Services Board To include a snapshot updates of entrance numbers to the Youth Offending Services.	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report	TBC
22.	Pupil Premium and impact on child poverty	To consider the impact of child poverty and the associated impact of pupil premium funding, possibly to include impact of children's centre funding and youth provision funding on child poverty.	Committee Report	TBC
23.	CAMHS Transformation Update	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report and presentation	Elaine Hurl, Dorset Clinical Commissioning Group
24.	Review from the Members of Youth Parliament	To enable the Committee to receive an update on the work of the MYPs	Committee Report and presentation?	Members of Youth Parliament

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer
25.	Covid Impact and Recovery	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report	TBC
DATE to be allocated				
1.	Report from the Learning and Improvement Working Group	To enable the Working Group to feed its findings back to Committee	Committee Report	LIP Working Group
<p>Commissioned Work</p> <p>Work commissioned by the Committee (for example task and finish groups and working groups) is listed below:</p> <p>Note – to provide sufficient resource for effective scrutiny, one item of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.</p>				
1.	Visit to MASH (to be arranged when restrictions allow)	To enable Committee Members to gain insight into front line services	Shadowing	Jane White, Service Director – Children and Young People’s Social Care
2.	Learning and Improvement Plan		Working Group	TBC
3.	School Exclusion Rates			

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer
	Committee to agree enquiry session to be held early January			
<p>Update Items</p> <p>The following items of information have been requested as updates to the Committee.</p> <p>The Committee may wish to receive these in an alternative to format to Committee updates (e.g. by emailed briefing note outside of the Committee) to reserve capacity in Committee meetings for items of value-added scrutiny.</p>				
4.	BCP Children's Services Self-Assessment	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	To be received quarterly by email and to receive a Committee Report bi-annually. To be considered at September Meeting	Neil Goddard, Service Director - Community Learning & Commissioning
5.	Children in Care To receive updated information at regular intervals on this matter, including how the council has effected positive change in relation to these figures.	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	To be received quarterly.	Jane White, Service Director – Children and Young People's Social Care
6.	Child Exploitation To receive updated information at regular intervals on this matter, including how the council has effected positive	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	To be received quarterly. Considered in September 2020, next date February 2021	TBC

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer
	change in relation to these figures.			
7.	<p>Assurance of the impact of the Pan-Dorset Youth Offending Services Board</p> <p>To include a snapshot updates of entrance numbers to the Youth Offending Services.</p>	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	<p>Data to be received six monthly.</p> <p>Next date March 2020.</p>	David Webb, Youth Offending Service
8.	<p>Key Performance Indicators (KPIs)</p> <p>To receive KPIs to include updates on CMOEs and NEETs</p>	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	To be received quarterly.	Neil Goddard, Service Director - Community Learning & Commissioning